

Macungie Memorial Park

Board Meeting Minutes

Tuesday, October 14, 2025

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Call to Order: Donald Young called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Mike Delong, Alan Printz, Barry Bloch, Kevin Wieder, MaryKate Messler, and Donald Young in attendance. Not in attendance: Fred Wieder, Mike Carwell, and Liz Young.

Visitors: Ron Beitler was in attendance to discuss the Fall Festival and provided information to the Board regarding sponsors and profits from the festival. There were significantly less people than in previous years due to the weather and the event ran two nights in a row due to the parade being moved to Sunday. Overall, considering the weather and circumstances, the event was successful and there will be enough funds for the parade next year. Mike Delong brought up how wonderful Ron's staff was and how fantastic of a job they all did. Ron is interested in having the event next year as well. He also brought up some ideas to have consistent bands in the band shell and would like to discuss some ideas with Amy Hillegass in the future to bring people into the Park.

Review of Minutes: Barry Bloch made a motion to approve minutes. Mike Delong second. Motion approved.

Status of Construction Projects: Amy recently received another report from the insurance carrier from the inspector regarding the electrical repairs stating more repairs and changes need to be made. The panel delivery is scheduled for mid December. Amy is still waiting for a contractor to obtain a quote for the front porch pillars. Barry Bloch will work on getting information needed to make a decision regarding the front pillars. The Schaefer Wendling Pavilion roof still needs to be addressed. MaryKate Messler will work on getting some information from UMYA regarding whether they are planning to use the fields and if they would like to use the old MYA sheds for storage.

Website Committee Report: The Board was able to review the website preview. Donald Young made a suggestion to put more emphasis on volunteers than on donations at the forefront of the website. The website committee is having a meeting this week to review the website. Discussion regarding the website being a great format for a facilities coordinator to help answer emails and schedule events and reservations. Amy has discussed the facilities coordinator position, as a virtual employee, with her daughter who is already familiar with how the Park runs. The Board needs to know what the fee would be for budget purposes. Once the website is fully functional the scope of the facilities coordinator job will be more apparent. The website will allow Amy to block out times and make sure the calendar reflects accurate times available to reserve.

Treasurer Report: Lisa Radcliff provided Profit and Loss reports to the Board for review, along with a vendor report. Some bigger bills have recently been paid out which were associated with Fescht, which accounts for the larger expense report for September, as well as the bill to Coke which Amy had been disputing with the company due to the much higher expense than usual. Lisa confirmed the Park now has credit with Coke due to those discussions. Discussed Milestone sending all financial documents to MaryKate Messler instead of to Amy. Amy called Milestone and will have all future documents sent to the Park office. Donald Young brought up the need to reduce some of the balances by moving funds to Milestone. Amy and Lisa have been keeping additional funds in the checking and savings accounts due to the bigger bills in September. Amy will move funds over to Milestone since the bigger bills have been paid.

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Pool Report: Alice Welsh deposited the check from Brookfield Apartments. Maintenance bills were high for the pool for this year due to all the work needed. The Board takes the additional maintenance needed for the Pool into account when looking at Pool profits for the year. As the website is updated Alice will need to think about whether rates need to be raised or what she would like to charge for memberships, etc. for 2026. Alice raised the rate for daily entry this year and it did not go over well with many pool patrons. Discussed whether the Pool should start utilizing cashless options. Amy discussed cashless options with Justin at Embassy Bank. Embassy Bank works with a company that does not make you pay for use of their services for credit cards year round and you can use the service for 3 or 6 months instead. Alice is going to rethink how she conducts her swim lessons and how they are formatted in order to bring more people in. She brought in a lot less than usual for swim lessons this year and would like to bring that amount up to what it has been in the past. The Board needs additional info regarding pool prices, memberships, and swim lessons for budget purposes.

Manager's Report: The dog shows will be bringing additional funds in addition to the information provided in the manager's report. The weather was good for the dog shows and they ran well. Angela Faidley has sponsor funds to give Amy for the parade next year. Amy will continue to check CD rates at New Tripoli Bank and Embassy Bank.

Old Business: The volunteer appreciation event was well received and had a great turnout. The volunteers were very happy with the event. Donald Young is looking for additional ideas for volunteer appreciation as discussed last month. He brought up the possibility of having t-shirts made for the volunteers. Diane Angermeier mentioned volunteers might appreciate a t-shirt and perhaps one can be designed in the future.

New Business: Diane Angermeier may need volunteers for this coming Saturday. She will send an email if she ends up needing them. The Board approved moving the next meeting from November 11 to November 18.

Meeting Adjourned.

Next meeting is scheduled for Tuesday November 18, 2025 at 7pm.