

Macungie Memorial Park

Board Meeting Minutes

Tuesday, June 11, 2024

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Call to Order: Donald Young called the meeting to order. Advised the meeting is being recorded.

Board Attendance: MaryKate Messler, Mike Delong, Barry Bloch, Mike Carwell, Kevin Wieder, Fred Wieder, and Donald Young in attendance. Not in attendance: Alan Printz, Liz Young.

Visitors: None

Review of Minutes: Mike Delong made a motion to approve minutes. Mike Carwell second. Motion approved.

Manager's Report: Board was provided an updated Manager's Report with the names of those who made donations to the park, an updated count of total vehicles and flea market spots for Fescht and Wheels of Time, and report that Dual Temp came to the park to perform maintenance on the HVAC and freezers. Discussion regarding the \$500 donation from Tim and Jackie Romig. The Romig's requested a memorial plaque placed in the flower park with the money they donated. Amy Hillegass agreed to facilitate the placement of the memorial plaque at the flower park using the funds donated to the Park and the Board approves the same.

Pool Report: Alice Welsh not in attendance.

Halloween Parade: Margaret Young reached out to a member of Lisa Radcliff's church regarding the Halloween event and expressed the need for outside assistance in order to continue the event. The church has not committed to assisting with the event at this time and will continue to discuss it and get back to the Park. Amy will hold the date of October 12, 2024 for the parade and festival.

Treasurer Report: Lisa Radcliff presented Account Balances and Profit and Loss reports to the Board. Donald Young will continue to work with Lisa regarding the reports. Donald requested Lisa continue to work on providing a vendor list to the Board. Amy provided general profit and loss reports for the New Covenant Church picnic, the Rock and Mineral Show, and the GM car display show. Discussion regarding the Gasket Goons show and the success of the refreshment stand during the show. Lisa inquired as to whether the Board wanted compiled or reviewed financial statements for the Park. The Board will continue with a reviewed financial statement for this year and discuss moving to a compiled financial statement for next year.

New Business: Discussion regarding the Gasket Goons show and how much space they ended up needing in the Park. Amy will provide a more detailed report at the next Board meeting. There have been discussions of them coming back and how the Park will work with their show in the future. Amy is still waiting for the bill from the traffic control used for the show and will discuss a new fee arrangement in the future.

Motions Regarding Park Financials:

- Discussion regarding moving all general funds into one account which would yield a higher interest rate as opposed to many accounts which are not accruing any interest or very minimal interest. Donald Young proposes accounts be moved into a Charles Schwab high yield account which would still be readily available for use of the Park. Mike Carwell made a motion to transfer excess funds and accounts to one general fund at Charles Schwab in order to earn higher interest. Barry Bloch second. Motion approved.

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- Discussion regarding the current endowment fund and whether the endowment fund is a meaningful venture for the Park. Discussed where donations would be placed in the event the endowment fund is closed. The Board will keep the Lumber Street and Pool Fundraiser account open for now. Kevin Wieder made a motion to dissolve the current endowment fund and transfer those funds to the general interest bearing account being opened at Charles Schwab. Mike DeLong second. Motion approved.
- Discussion regarding the rainy day fund. Lisa Radcliff prepared documents showing an estimation of what it takes to run the Park each month. Based on the estimates it takes about \$10,000 each month to run the Park. Board members discussed how much should be kept in a rainy day fund in case of an emergency. Kevin Wieder made a motion to cap the rainy day fund at \$40,000. Mike Carwell second. Motion approved.

Board discussed how to prioritize projects and capital improvements for the Park in the future. Prior to the meeting Donald Young emailed each Board member a list of projects and improvements for the Park. Donald ran through each item on the list, including new items proposed by Alan Printz, and asked each Board member and Amy how they would rate the priority on each item. Continued discussion regarding electronic cash registers and Venmo. Based on the rating system: fencing, siding of the refreshment stand and the maintenance building, water leakage in Memorial Hall, roof of info booth and MYA sheds, pillars at Memorial Hall, pool pump room doors, painting of the band shell ceiling, and Memorial Hall ramp doors are all priorities the Board needs to make decisions regarding over the next few meetings. Barry Bloch will work on finding someone who can give an estimate to repair the pillars at Memorial Hall. Discussion regarding the costs associated with putting a bridge from the Park to the Lumber Street property. Amy will check into whether there are leaks in the bandshell. Diane Angermeier discussed the need for volunteers for the Truck Show.

Meeting Adjourned.

Next meeting is scheduled for Tuesday July 09, 2024 at 7pm.