

**Macungie Memorial Park**  
**Board Meeting Minutes**  
**Tuesday, November 12, 2024**  
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**Call to Order:** Kevin Wieder called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** MaryKate Messler, Kevin Wieder, Mike Delong, Alan Printz, Barry Bloch, Mike Carwell, Fred Wieder, and Donald Young (via phone) in attendance. Not in attendance: Liz Young

**Visitors:** Darlene Misselbeck attended the meeting to provide a proposal to the Board regarding Memorial Hall porch improvements. Darlene would work to fundraise specifically for Memorial Hall porch improvements, including: replacement of columns, correction to settlement of concrete steps, replacement of exterior doors, and cosmetic refresh. Darlene will work closely with Amy Hillegass and the Board regarding fundraising events and approval for contractors and improvements. The Board approved Darlene's fundraising proposal with the understanding the replacement of columns and structural issues should be dealt with first. Discussed having Monarch Doors come and look at the doors leading out to the porch of Memorial Hall.

**Review of Minutes:** Barry Bloch made a motion to approve minutes. Mike Delong second. Motion approved.

**Manager's Report:** The siding projects are still in process. The deposit for the Walnut Street fence project was cashed. Lehigh Valley Fence indicated the project should be finished before spring, but they have not started yet. All of the outdoor bathrooms have been winterized and will not be reopened for the Macungie Holiday. There was an issue in September with the drains backing up in Memorial Hall that has since been addressed. Leaf cleanup is underway and the blue truck has been returned with a new transmission. Alan Printz met with Monarch Doors regarding the doors at the bottom of the ramp to Memorial Hall basement and they are able to replace them and add a new threshold and mortar above the frame which should alleviate the issues with the doors. They finished up the pump room doors and the bathroom doors by the playground, as well as weather stripping around the doors in the upper level of Memorial Hall. Fred Wieder came and fixed the welcome sign outside of Memorial Hall. The tree by the Memorial where Smitty's parks during Fescht needs to come down. Fred Wieder and Donald Young will assess the tree and come up with a plan, as there are power lines running through it. Amy has completed the Fescht reports and the Park will receive \$31,300 from the Fescht. Amy is still working on calculating the profits from Wheels of Time. The filing of the 990 is in process and completion of renewal of the Bureau of Charitable Organizations is also in process. Lisa Radcliff and Amy are going to be meeting to review the budget and work on building the budget for 2025. Amy had several conversations with Dave Woods at Pool Pro regarding the work that needed to be done to the pool to pass inspections. Dave will speak to the inspector to schedule a time for them to come out and inspect the work that was done at the pool. Carl Pape's memorial tree has been replaced. Amy signed a new snow contract with Saylor Lawn and Landscape and there has been no change in price for this year.

**Treasurer Report:** Lisa Radcliff not in attendance to provide a financial report. Lisa provided Profit and Loss reports for the Board to review as well as a Vendor report. Lisa and Amy will meet to go over how to classify items on Quickbooks. The Profit and Loss for October is not accurate due to how certain items are categorized. Donald Young brought up the possibility of creating a separate Profit and Loss for the Pool in the future. Donald suggested he meet with Amy and Lisa before the scheduled Board meetings in order to go over the reports. Discussion regarding the funds for the Halloween parade and what was brought in for the parade in terms of donations. The Park has not had to provide additional funds aside from what came in for donations for the

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parade to operate. The Park will hold the funds and donations for the parade and provide the insurance for the parade. Angela Faidley did a great job with the parade and needed minimal assistance from Amy for same. Amy does not have final numbers on the Halloween Parade yet but will provide them when she has them.

**Pool Report:** Alice Welsh not in attendance, provided an email report. All swim team blocks have been replaced due to the issue with passing inspection. The pool will need to be repainted for the 2025 season. The typical cost to paint the pool is \$3,500. There was an issue with squirrels getting into the guard room. There is a vent that will need to be replaced where the squirrels are accessing the guard room. Amy will speak to Dave Early to see if he will look at it and see what can be done to prevent them from coming in.

**New Business:** Board nominations are needed for three members who have terms expiring January 2025: Mike Delong, Mike Carwell, and Liz Young. Amy has stated there are no other individuals qualified or interested in board positions. Mike Delong, Mike Carwell, and Liz Young all agreed to another term on the Board. Fred Wieder made a motion to nominate Mike Delong, Mike Carwell, and Liz Young to a three year term on the Board. Barry Bloch second. Motion approved. There will be a vote at the December Meeting as well as a vote on officers according to the By-Laws. Diane Angermeier gave a report on how many volunteers the Park had throughout 2024 and how many shifts were worked during the year, highlighting how important volunteers are to the operation of the Park. Thank you to our volunteers.

Meeting Adjourned.

Next meeting is scheduled for Tuesday December 10, 2024 at 7pm.