

Macungie Memorial Park

Board Meeting Minutes

Tuesday, July 9, 2024

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Call to Order: Donald Young called the meeting to order. Advised the meeting is being recorded.

Board Attendance: MaryKate Messler, Mike Delong, Alan Printz, Liz Young, Fred Wieder, and Donald Young in attendance. Not in attendance: Barry Bloch, Kevin Wieder, Mike Carwell.

Visitors: Jack Sutton, coordinator of the Gasket and Goons Show, came to the board meeting to discuss the success of the event. Traffic control went well and Jack discussed the need to charge per person instead of a higher registration fee per vehicle and discussed the need for additional food vendors. Fencing will be needed in order to charge at the gate. There will be additional events at the show next year, which will be held on June 28. Gasket and Goons made a generous donation of \$3,000 to the Park.

Review of Minutes: Mike Delong made a motion to approve minutes. Alan Printz second. Motion approved.

Motion Regarding Endowment Fund in Bylaws:

- Board discussed the need to remove the endowment fund from the bylaws at the June 11 meeting, giving appropriate notice as stated in the bylaws. Mike Delong made a motion to change the bylaws to remove the endowment fund. Alan Printz second. Motion approved. This is the first consideration of the change to the bylaws and will be brought up again at next month's meeting.

Manager's Report: Board was provided an updated Manager's Report. Discussion regarding Lumber Street account. For security reasons the Board will keep the account currently being used for Lumber Street and rename it as an electronic transaction account, which will be swept regularly to the general account. Donations will still be recorded appropriately regardless of the account they are going into. Fescht has 1,546 vehicles and 193 flea market spots registered. Amy Hillegass was contacted by the Lehigh Valley Chamber of Commerce regarding the Halloween Parade.

Treasurer Report: Lisa Radcliff presented Account Balances and Profit and Loss reports to the Board. Amy Hillegass will provide Profit and Loss reports for June events at the August meeting. Lisa Radcliff is working on a glitch with Quickbooks where certain items are not being picked up by Quickbooks when they are being entered. Donald Young will meet with Lisa to continue to work on the reports being generated.

Pool Report: Alice Welsh not in attendance.

Halloween Parade: The church group will not be taking over the Halloween Parade. The event preceding the parade will not be happening this year at the Park. Amy is free to schedule events during the day at the Park on the day of the parade.

Motion Regarding Financial Accounts at New Tripoli Bank: Donald Young and Amy went to New Tripoli Bank regarding the restructuring of accounts. The Minutes approved \$40,000 for the rainy day fund and Donald and Amy had put \$50,000 in the account at New Tripoli Bank. Donald directed Amy to take \$10,000 from the rainy day fund and move to the general fund. New Tripoli Bank will allow the Park to open a CD with a 4.65% rate with the flexibility to move funds as needed. Originally the Board discussed moving all excess funds to

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Charles Schwab but due to the important relationship between the Park and New Tripoli Bank and the rate they will be providing, it is in the best interest of the Park to stay with New Tripoli Bank.

- Fred Wieder made a motion to move excess funds to a high yield CD at New Tripoli Bank. Liz Young second. Motion approved.

Motions Regarding Park Projects and Repairs: At the June 11 meeting nine projects were discussed as top priority for the Park. Through discussions with Amy, Donald has cut the projects down to seven. Board members have been provided quotes and proposals for the top priority projects. The Park has not received quotes or proposals for the water issue around Memorial Hall, the doors off the ramp to the basement of Memorial Hall, and the painting of the bandshell building; therefore, those projects will be discussed at a later meeting.

- Discussion regarding the proposal for the four buildings in need of refurbishment and new siding. The Board will discuss color options for the siding before the project begins. Mike Delong made a motion to go ahead with the vertical siding, as proposed by Contractor Solution, LLC, for all four buildings. Alan Printz second. Motion approved.
- Discussion regarding the permanent fencing proposal along Walnut Street. The Board agreed on the 4 foot tall black ornamental aluminum fencing, as provided in the proposal from Lehigh Valley Fence Company. Discussion regarding getting additional pieces to attach to the gaps in the fencing for events. Liz Young requested a map showing where the Park currently puts up the temporary fencing for events in order to make decisions about additional fencing in the future. Mike Delong made a motion to move forward with the fencing along Walnut Street based on the proposal from Lehigh Valley Fence Company. Liz Young second. Motion approved.
- Discussion regarding the proposal to replace the pump doors at the pool pump house and playground bathroom doors received from Monarch Doors. Liz Young made a motion to move forward with the proposal from Monarch Doors to replace the pool pump room doors at the pool pump house and the playground bathroom doors. Alan Printz second. Motion approved.
- Discussion regarding the quote and proposal received from RL Reppert regarding the pillars holding up the roof of Memorial Hall. The Board acknowledged that the project needs to happen but will look for an additional proposal/quote for the project to compare to the quote already received. The Board has run into issues finding companies/individuals willing to work on the pillars due to the scope of the project. Discussed using RL Reppert's lift for painting the bandshell building while it's at the park.

New Business: Diane Angermeier discussed the need for volunteers for the Fescht and Wheels of Time, as well as the Cruise Nights. Liz Young brought up the graffiti inside the big slide at the Park. The graffiti is inappropriate and needs to be taken care of. Liz Young also asked if the Board would be interested in speaking with the individual responsible for the electronic transactions for the Salisbury Youth Association. The Board would be able to ask her questions and learn more about the process to begin using electronic transactions at the refreshment stand. Discussion regarding the Lumber Street parking situation for Rebecca Young, Esq. and Margaret Young. Rebecca and Margaret need to present a proposal to the Board for consideration.

Meeting Adjourned.

Next meeting is scheduled for Tuesday August 13, 2024 at 7pm.