

**Macungie Memorial Park**  
**Board Meeting Minutes**  
**Tuesday, April 9, 2024**  
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**Call to Order:** Donald Young called the meeting to order. Advised the meeting is being recorded. Donald Young discussed the growing issue of volunteerism for the Park. Donald would like the board to start brainstorming ideas on how the Park can make up for the lack of volunteers for events and what other options are out there.

**Board Attendance:** Kevin Wieder, Fred Wieder, Alan Printz, MaryKate Messler, Mike Delong, Barry Bloch, Liz Young, and Donald Young in attendance. Not in attendance: Mike Carwell.

**Visitors:** None

**Review of Minutes:** Fred Wieder made a motion to approve minutes. Mike Delong second. Motion approved.

**Treasurer Report:** Lisa Radcliff presented Account Balances and Profit and Loss reports to the Board. Discussion regarding how the Board would like the financial reports presented each month. Donald Young requested that the financial reports for April 2024 should show a comparison to April 2023, in order for the Board to better assess how the Park is doing from year to year. Discussion regarding the need for more detailed reports regarding Fescht, due to the Fescht being the main event for the Park each year. Discussion regarding the vendor list vs the class list. The Board would like a vendor list showing how much the Park purchases from each vendor in order to ensure the Park is spending money at businesses who are sponsoring events and involved with the Park. Alan Printz discussed the need for the financial reports to show how each of the CDs are assigned (i.e. rainy day, emergency, endowment). Discussion regarding the need to consolidate the various accounts held by the Park in order to ensure we are making the most of those funds, while still keeping an accounting record of how the Pool, small events, etc. are doing. Discussion regarding the need for further inspection into the Park's financials in the future. Discussion regarding whether Amy Hillegass should be handing bills over to Lisa to pay them directly or if she should continue to pay them herself. Discussed the longer term goal of having Lisa handle more in terms of paying the bills, making deposits, etc.

**Pool Report:** The Board was unable to meet at the Pool before the meeting as scheduled previously. Donald Young and Alice Welsh met at the pool to review and discuss the situation with the starting blocks for the swim team. The swim team would like the pool to repair some issues regarding the concrete where the starting blocks are placed. Two of the starting blocks are loose when placed. Discussion regarding whether shims can be placed in the area in order to prevent the starting blocks from moving. Alice will direct the swim team to Donald in order to discuss the issue further. Discussion regarding the moving of Pool funds to the general fund in the future and how to best go about moving funds while still making sure there are enough funds for the Pool to operate throughout the season. Discussion regarding the staff paperwork needed for the Pool. Lisa Radcliff offered to assist Alice with helping the Pool staff fill out paperwork correctly. Discussion regarding the day camps and daycares not coming to the Pool for the 2024 season. Discussed the best way to get the information out to members regarding the day camps and daycares for the 2024 season. Discussed advantages and disadvantages to having daycares and day camps at the Pool.

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**Manager's Report:** The Board has requested Amy continue to give the Board reports on the various events and how they are doing. Amy provided the Board with the booking calendar for April for review. Discussion regarding Bingo and how to move forward with Bingo in the future without as many volunteers and individuals to assist with the event. Amy has discussed Bingo with some individuals who are interested in helping run Bingo in the future should we need their assistance. There are various options to continue with Bingo in the future and the Board should begin to brainstorm and think about those options. Amy and Donald met with a contractor and walked around the park and surveyed the various buildings which needed work. The contractor will provide estimates for the work and at that time the Board can discuss what should be done. Alan Printz discussed the water intrusion issue for the main building and the need to meet in the future regarding the issue. Discussion regarding the porch pillars of Memorial Hall and whether the issue has been addressed. Discussed the planting of trees at the Park and whether they are properly spaced and planted in the right areas. Alan and Barry Bloch will work with Amy in the future to get an updated map and policy together for tree planting in the Park. Discussion regarding the Fire Police situation for Park events. Amy will continue to hold meetings and look for options regarding Fire Police for park events but the situation has not been resolved at this point. Amy provided the Board with the list of donations received in memory of Robert Young. Amy provided the Board with the individual reports she generates for each of the events held at the Park. Amy generates smaller reports in order to track the events in a more detailed manner than is shown in the larger financial reports provided by Lisa Radcliff. Discussed whether Amy should continue to generate these reports for Board review. Amy will continue to provide these reports to the Board so there is a broader view of how the Park is doing and so each event can be analyzed as to its worth to the Park. Amy is working with Dave Early regarding the plumbing and so far things are going well with getting the Park ready for the season. Diane Angermeier discussed the need for volunteers for Saturday, May 11 for the Flea Market and for more volunteers for events in June. Discussion regarding volunteers. Mike DeLong discussed the Macungie Borough Family Reunion being held on Saturday, June 1 from 10am-8pm rain or shine. Discussion regarding the Easter event. Lisa Radcliff is a member of the outreach committee for her church. Lisa's church is interested in taking on the Easter and Halloween events at Macungie Park. They are interested in working with the Park or taking over the events completely and renting out the Park for said events. The Board is open to the Church assisting with those events and discussions will take place in the future regarding Halloween and Easter.

Meeting Adjourned.

Next meeting is scheduled for Tuesday May 14, 2024 at 7pm.