

**Macungie Memorial Park
Board Meeting Minutes
Tuesday, September 29, 2020
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded. Meeting held in downstairs of Memorial Hall. Tables placed for adequate spacing to be in CoronaVirus-19 pandemic guidelines.

Board Attendance: Alan Printz, Barry Bloch, Mike DeLong, Fred Wieder.
Not in attendance: Kevin Wieder, Donald Young.

Review of Minutes: Mike DeLong made motion to approve minutes, Barry Bloch second. Motion approved.

Correspondence: Amy Hillegass reported \$200 donation received from John and Kay Hopko. \$300.00 donation received from support group that meets daily in a pavilion. The donations were deposited to main savings/checking account.

Thanks given from Allentown YMCA for use of parking lot for food hand out location, 2 days a week, May through August

Building and Grounds Technician: Expanded maintenance report provided for review.

Treasurer Report: Financial reports provided for review.

Current balance in savings is approximately \$101,040. This includes approximate \$71,892 of unspent hail damage claim income.

High expense of \$7,700 for month of September is annual renewal of the general liability insurance plus bi-annual Director and Officer liability coverage.

By e-mail communication with Board Members, it was approved to allow a 12 month certificate of deposit at Embassy Bank to be rolled over for another 12 months. Balance at rollover is \$30,964. Next renewal will be September of 2021.

Explanation given regarding various bank fees and credit card machine rental fees.

Fred Wieder made motion to approve Treasurer Reports, as provided, Barry Bloch second. Motion approved.

Fescht Report: The 2020 pre-registration income received was \$23,028. Expense for 2020 refunds, postage, printing, advertising, etc is \$4,200.

Balance available in Fescht bank account held at Embassy Bank is \$18,800.

Pool Report: Amy provided Board Members with notes from pool projects walk through completed with Alice on August 31, 2020.

Waiting for estimate from ServiceMaster for cleaning inside of refreshment stand and equipment from break in and set off of fire extinguisher.

Gary started partial filling of pool for winterization.

Manager's Report: Amy thanked Borough of Macungie for providing Park with left over black top which was placed on the roadway in front of pool bath house. Gary assisted Borough employees with completing the placement of the blacktop using their equipment and their experience.

Started planning for the October 17 Cruise Night. Decision to plan on October Cruise Night is based on Governor Wolf announcement regarding adjustment to the amount of people allowed at indoor and outdoor events, which was effective September 23, 2020. In the process of finding food trucks available for the cruise night since the inside of refreshment stand is not set up for use.

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Insurance claim from a visitor hitting corner of roof area that is above the steps to downstairs of Memorial Hall is closed, we received check in the amount of \$388 from responsible party insurance carrier.

Annual renewal of General Liability coverage and semi-annual renewal of Directors and Officers liability coverage is complete.

Completing Paycheck Protection Plan Loan Forgiveness request with information provided by Embassy Bank.

Norman Schantzenbach was put back on payroll for 10 hours per week at \$12.00 per hour which is 1/3 of approved salary. He had donated 6 weeks of working bingo plus maintenance assistance.

Dean Bortz and Alice Welsh unemployment terms have ended.

Provided information to Lehigh County for possible assistance in the storm Isais preliminary damage assessment.

Appeal hearing the Lumber Street property status is scheduled for October 8, 2020.

Park is set up to have security provided by Lehigh County, during the use of Memorial Hall as an election facility for November 3, 2020 elections.

Old Business: Discussions regarding restricting drive through access of the Park by closing some gates.

Donald advised that Sammy T's has been sold. Introduction will be made and will set up meeting with new owner to discuss parking, etc.

Macungie Holiday committee met to discuss different uses of the Park for 2020 Holiday. Ideas will be presented in future.

New Business: September 14 there was a meeting at the creek. Attending meeting was Caitlin, who is a representative from Lehigh County Conservation, Borough Manager, Bob Glisson, a representative of Borough Council, Becca Young, Mike DeLong, Donald Young, Gary and Amy. Intent of meeting was to review damage from August 5 storm Isais.

If we choose option to obtain solid cement barricades to be used to block additional overflow damage, expense would be approximately \$500 plus delivery.

Meeting adjourned.

Next meeting is scheduled for Tuesday, October 27, 2020.