

**Macungie Memorial Park  
Board Meeting Minutes  
October 29, 2019  
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**Call to Order:** Alan Printz called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** Mike DeLong, Brian Nagle, Fred Wieder, Kevin Wieder, Donald Young.

**Visitors:** Adam Goldstein of Boy Scout Troop 71 presenting final report regarding status of Eagle Scout project of building 10 picnic tables to be used at the swimming pool. In spring of 2020 tables will be touched up with stain and plaques applied. Alan provided signatures required.

Barry Bloch requested status of tube sliding board at playground. Debbie Young reported she was in contact with local playground equipment supplier, was advised that the current brand of equipment is no longer available. Current equipment will be reviewed.

Chris Becker advised his interest in researching options available, prices and funding for handicap swing to be placed in playground area. Board expressed interest in reviewing options.

Daniel and Veronica Lenig stated they want to plant additional bushes at Walnut Street entrance area. He is requesting assistance with clearing spot for planting.

**Review of Minutes:** Donald Young made motion to approve the minutes. Kevin Wieder second. Motion approved. Fred Wieder abstained.

**Correspondence:** Amy Hillegass reported no correspondence.

**Building and Grounds Technician:** Report provided for review.

Gary advised that Elek Plumbing came with a pressure power snake to determine where a clog was located in waste line. A small bottle was pushed through then lines opened. One week later lines clogged again. Research is continuing.

**Treasurer Report:** Financial reports provided for review.

Amended and corrected reports for months of August and September were e-mailed to Board Members and provided for review during meeting. Recording of the transactions for during Fescht weekend and after Fescht weekend have been updated.

Donald Young made motion to approve amended August and September financial reports. Mike DeLong second. Motion approved.

October Financial reports provided for review. Donald Young made motion to approve, Kevin Wieder second. Motion approved.

Request given to provide additional information in financial reports to have comparisons while reviewing.

Met with accountant to review and adjust financials as needed for event start up cash.

Accountant advised information provided for completing of Form 990 for 2017 is being reviewed.

Reports providing review of 2019 pool season, 2019 core financial activity and 2020 Capital Budget suggestions have been provided to Board of Directors for review.

Main savings/checking account at PNC Bank was converted to an interest earning Money Market Savings account, earning 1.50% interest.

Amy will be meeting with representative of merchant services division of PNC Bank to be taught about accepting transactions for rental payments by phone or sending the renter a link by e-mail. Transaction could be either by credit card or by routing bank transfers. After 2 month trial, will be \$15 per month expense for ability to complete transactions. Will be determined if option to provide credit card transaction for pool membership, etc will be implemented.

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**Pool Report:** Alice Welsh provided a financial report she compiled based on her records and financial records she was previously provided. Amy will provide Board with Pool financial report completed, based on recorded activity, which includes refreshment stand income and expense.

Alice advised: For 2020 season there will not be after 5pm reduced admission fee. Possible increase to season pass price with discount option for pre-season applications. No birthday parties will be allowed.

Large coolers will not be allowed. If rates and/or rules will change, a flyer or postcard will be created, sent to members of the past three years to explain changes.

Response to request for 2020 Budget considerations: Alice states that lifeguard rates could stay the same.

Capital Budget requests for pool: Alice requests removal of puddle from roadway/drop off area, handicap bathroom.

**Fesch Report:** Amy reported there was a 2019 wrap up meeting with 2020 preliminary meeting. Total number of vehicles at 2019 Fesch was 2,044, total number of flea market vendors was 284 for 2019. For 2020 there are currently 201 vehicles and 138 flea market spots registered.

Total of profit from 2019 show that has been turned over to Park from Fesch account was approximately \$48,000.

**Manager's Report:** Amy reported she signed 2019/2020 snow removal contract with Saylor's Lawn and Landscape. There is no change in rate.

New Year's Eve Bingo planning is in the works.

Agreements have been signed for two new dog shows coming to Park in 2020. One will be May 17, other will be October 4.

A local youth baseball club has requested use of Walnut Street ballfield during 2020 season. Details regarding maintenance responsibilities, use, etc. will be discussed.

Profit/Loss reports provided for August and September shows.

**Old Business:** Mike DeLong discussed research and communication he is working on for control of flood damage in Swabia/Mountain Creek area that runs through Park. Chris Becker had coordinated with ACELA Architects & Engineers to provide proposal of services to start process for minimizing flooding. ACELA provided proposal for completion of project in amount of \$7,100 with courtesy deduction of \$3,500 taking to total fee of \$3,600. Mike met with a friend who is involved with Lehigh Valley Community Foundation to provide the Foundation with information about the proposed services, requesting funding for the \$3,600 to start the proposal project. Mike requested approval to receive the funding from Lehigh Valley Community Foundation to hire ACELA Architects + Engineers. Donald Young, first. Kevin Wieder, second. Motion approved.

**New Business:** Donald Young requested approval to communicate with property owner working to sell the 1.6 acre parcel of land next to creek, on the Main Street end of Lumber Street. Initial asking price of \$500,000 had been greatly reduced for a sale which fell through. Property is back on the market. Donald proposed to communicate with owner about additional reduction in price of the property, noting that Park is 501(c)3 organization. Thought is for Park to buy to have area for future growth of the Park. Approval given.

Alan is waiting to hear from roofer to schedule time to meet to review hail damage to roofs and buildings.

Meeting adjourned.

Next meeting scheduled for Tuesday, November 26, 2019 at 7pm, downstairs of Memorial Hall.