

**Macungie Memorial Park
Board Meeting Minutes
October 30, 2018
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Kevin Wieder, Brian Nagle, Fred Wieder, Donald Young

Visitors: None

Review of Minutes: Brian Nagle made motion to approve the minutes. Donald Young second. Motion approved.

Correspondence: Amy Hillegass reported that \$100.00 donation was received from Bruce Kisthardt thanking for use of facilities for tennis. \$150 received from Solomon's UCC. \$250 was placed into Endowment Fund account.

Building and Grounds Technician: Report provided for review.

Pool drain line was repaired to have it connect into existing 6 inch drain line.

Gary Arndt explained the glitter clean up in White Oak project listed on Maintenance Report; that a group of teenagers was using center circle area for football practices during weekdays that they were off from school, used White Oak for food and using glitter and paint to decorate t-shirts. Nothing was cleaned up, lots of glitter was on tables, floor and in bathrooms. Excess maintenance time used to remove the glitter.

Donald Young explained he discovered additional rotting in the tree stump at Lehigh Street where he was working to cut the stump to make it a bench, therefore the project will not be completed.

Discussion was brought up regarding purchase time for supplies to be used when completing electric upgrades based on Tourism Grant Award from Lehigh County.

Treasurer Report: Monthly financial reports for the month of October provided for review.

Amy will review Fescht budget dollars listed in 2018 budget. 2018 Fescht income/expense report completed by Fescht volunteer treasurer will be provided at next meeting.

\$9,000 was removed from Endowment Fund at PNC Bank, added to a matured \$20,000 Certificate of Deposit at Embassy bank. Current CD that \$9,000 was added to earns 2% interest, matures January 17, 2020. Rollover of \$30,000 CD is at current rate of 1.73%, Matures September 17, 2019.

Currently have 4 Certificates of Deposit. 2 are labeled as Endowment Fund, 2 are labeled as Rainy Day Fund. Total balance of the 4 CDs are \$89,782. Breakdown show on account balances report.

Requested to re-structure Account Balances report to show primary account as feature and separate the balances shown for the less active bank accounts.

Updated 2018 Capital Budget Report was provided to Board Members.

2019 Budget proposals will be provided to Board for review.

Alan Printz name has been added to Das Awkscht Fescht checking account opened at Embassy Bank.

Request for additional information needed to complete the 2017 990 Tax Return was received from accountant. Information will be provided. Goal from Haffner and Associates is to have completed return, for review, to us by November 9. Due date for filing is November 15, 2018.

Brian Nagle made motion to approve treasurer's reports, Kevin Wieder second. Motion approved.

Fescht Report: Fescht Committee has a meeting scheduled for November 8. Financial results report will be provided at the meeting.

Applied for grant through Kansas City Barbeque Society from Smithfield Meats.

Pool Report: Alice Welsh explained comparisons found with pool income and expense figures when reviewing report provided compared to figures she has provided.

Changes were suggested to be made to the pool income/expense report provided for budget considerations.

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Thank you given to Gary for finding and completing repairs as needed. Thank you given to Dean Bortz for completing and learning to complete additional repairs as needed. Thank you given to Board of Directors for approval of providing employee specific for maintenance at pool.

Correspondence was received from attorney as notice that \$1,000 has been willed to the swimming pool. Alice stated she was told that an approximate \$4,000 donation could be coming to the pool to be used for expense of converting the old bathrooms outside of pool house to one handicap bathroom facility.

Thank you given for additional picnic tables placed outside of the pool refreshment stand area.

Thank you to Berkshire Hathaway Team for donating their time to paint inside of the guard room, gazebo and picnic tables.

New shade structure by the snack bar was completed as an Eagle Scout project.

Bill Wieant painted a fun sign to attach to new shade structure.

Brian Nagle requested Alice provide list of anticipated items needed for consideration during 2019 budget planning.

Manager's Report: Amy reported that a tree will be planted along Walnut Street area as memorial to father of Susan Smerker. They chose to do the memorial because he enjoyed coming to the car shows.

Eight new trees have been planted within the Park over past 6 months.

Total of \$6,310 was shared with the 10 Non-profit organizations that provided volunteer time during Wheels Of Time show.

Letter was given to Borough of Macungie requesting to be part of involvement in MS4 areas analysis of Mountain Creek which runs within Park property. Discussion continued to keep involvement with procedure for creek clean up.

Claim was filed for the utility pole in the Blue Field area that was knocked down by a truck during Wheels of Time show set up.

Have been discussing options for coverage needed when selling alcohol during our events. Forms have been completed and submitted to Yurconic Agency for quote. Basic information provided by the Agent states that the premium is based on number of people that would be served, times served, who would be serving. Rough estimated provided was \$0.21 per person that might be served.

Request for the coverage quote also went to Bailey and Associates.

Quotes are being based on us buying the product and serving or a vendor providing and serving the product.

If volunteers would be part of serving they are required to complete an online course program.

Direction was given to Das Awkscht Fescht Committee to move forward with bringing in a vendor to serve and sell beer and wine to the public. Not have Park volunteers participate in the selling and serving of beer and wine.

Mike Delong will follow up on obtaining information from a friend involved in an event that sells alcohol.

Met with Macungie Bears Swim Team Committee to discuss future plans for budget planning considerations. They reported that the swim team currently has a waiting list of kids to be on their team.

Working with Bruce Kisthardt to schedule indoor tennis lessons.

Norman Schantzenbach is working on coordinating New Year's Eve bingo. Previous years we did New Year Day bingo.

Brian Nagle asked if Park has been advised if Farmer's Market will be returning here for 2019 season. Amy will follow up with Chris Boehm.

Tennis Report: Indoor classes are in the process of being scheduled.

Old Business: Alice thanked for use of Memorial Hall during Macungie Holiday on behalf of Town Beautification.

New Business: None

Meeting adjourned. Next meeting scheduled for Tuesday, November 30, 2018 7pm, downstairs of Memorial Hall