

**Macungie Memorial Park  
Board Meeting Minutes  
November 1, 2017 (October, 2017 Meeting)  
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**Call to Order:** Brian Nagle called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** Brian Nagle, Fred Wieder, Kevin Wieder, Debbie Young.  
Not in attendance: Alan Printz

**Visitors:** Chris Becker advised that Poplar Street entrance to Park will be closed starting November 8 for at least one day to repair a water main break.

**Review of Minutes:** Debbie Young made motion to accept Minutes. Fred Wieder second. Motion approved. Two abstentions.

**Correspondence:** Amy Hillegass advised that a \$150 donation was received from Solomon UCC. It was placed in endowment fund.

Thank you note with additional \$500 for outdoor grounds use was received from Allentown Dog Training Club. It was placed in general savings account as grounds rental.

**Building and Grounds Technician:** Report provided for review.

Gary Arndt advised that Berkshire Hathaway left extra ground they provided during their community service time to the Park, which he used to build a swale area to keep water from running through playground area during heavy rain.

Outdoor water lines throughout Park and pool are being drained for winterization.

Advised that bench slats at playground benches will be replaced with pressure treated wood, not the same as original bench slat material.

Chris Becker advised that he will be donating fiberglass column covers to be placed over the steel columns which are planned to be placed at Memorial Hall porch roof.

Soffit replacement, fascia placement and structure repairs will soon be completed to the maintenance/bathroom/pavilions building and to the refreshment stand/pavilion building.

**Treasurer Report:** Financial reports for month of October, 2017 provided for review.

Revised financial reports of Profit and Loss Budget Overview and Profit and loss for the months of August and September provided which now include Fescht income and expenses.

Current balance in Park's savings account as of October 31, 2017 is \$149,045.

Basic Income/Expense reports for the primary 2017 shows provided for review.

Fred Wieder made motion to accept Treasurer's Reports, Kevin Wider second. Motion approved.

**Fescht Report:** Michele Eyer and Amy have work on income/expenses from 2017 show. Fescht fund has provided the 2017 net profit of \$87,378 to Park. Income to Fescht fund grows throughout the year from the 2018 registrations and sponsors income. Date for 2017 Fescht review meeting is being worked on.

\$2,500 check from an estate of individual who showed vehicles at the show for many years was received for 2018 sponsorship.

Sponsorship for BBQ Cookoff through Smithfield meats was applied for.

Amy met with with a marketing representative to provide ideas to promote/advertise Fescht for future.

**Pool Report:** Alice Welsh was not in attendance. Financial reports which show the incomes and expenses for pool refreshment stand, admissions, membership, lessons, payroll, etc were completed using Park's accounting records for Alice's review, have been provided to Fred for review.

Report showing 2017 pool season income/expense has been provided for budget planning purposes.

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**Manager's Report:** Alice and Amy were contacted by the mom of a pool employee, Cooper Kocon who was injured by a bench falling on his foot while moving it during 2017 pool season. Workman's Compensation claim was filed with Harford Mutual. Communication has been turned over to the claims manager, the employee and Alice. Thank you to Fred Wieder. He is in process of completing new covers for window wells at Memorial Hall. Thank you to Berkshire Hathaway for providing a day of community service by cleaning band shell area, refurbishing flower bed in front of band shell and painting picnic tables. In process of updating website and confirming 2018 dates of annual events. Shopping around for a garbage company and ice supply company. Information from our representative at Yurconic Agency regarding insurance coverage for having a liquor provider on the grounds during shows was given to Alan Printz for review. The 10 organizations that participated in 2017 Wheels of Time were provided a total of \$7,743 for shared profit. All of Memorial Hall building and grounds will be provided at no charge for Macungie Holiday on December 8 and 9, 2017.

**Tennis Report:** No report provided.

**Old Business:**

**New Business:** 2018 Capital Budget ideas and financial reports were provided for review. Debbie Young suggested tree replacement be a budget priority. Amy requested priority to place a bathroom in the upstairs of Memorial Hall.

Brian requested that Alice provide information regarding salary increases to be considered in budget planning. November Board meeting and 2018 budget planning meeting will be Tuesday, November 14 at Memorial Hall, 7pm.

December Board meeting and 2018 budget planning meeting will be Tuesday, December 12. Amy will check availability of Macungie Institute for December meeting due to activity happening in upstairs of Memorial Hall.