

**Macungie Memorial Park
Board Meeting Minutes
December 11, 2018 (Meeting for November & December, 2018)
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded. Executive Meeting will be held after Board Meeting.

Board Attendance: Alan Printz, Kevin Wieder, Brian Nagle, Fred Wieder, Donald Young.

Visitors: None

Review of Minutes: Brian Nagle made motion to approve the minutes. Fred Wieder second. Motion approved.

Correspondence: Amy Hillegass reported no correspondence to share.

Building and Grounds Technician: Report provided for review.

Gary Arndt explained that Snyder Plumbing came to snake sewer lines at Memorial Hall due to back up that was happening in various places inside of Memorial Hall. A disposable wash cloth was found and removed in a sewer line. Discussed to snake the lines as needed, does not need to be done on a scheduled basis.

Treasurer Report: Monthly financial reports for the month of November provided for review. December financial reports will be provided at January meeting.

Current balance in savings account is \$70,632.

Donald Young made motion to approve financial reports. Brian Nagle second. Motion approved.

Suggested to communicate with Sammy T's Café regarding their season and possible donation, as was previously discussed with them.

Proposed 2019 Budgets provided for review and discussion. No major changes are being made for 2019 budget compared 2018 Budget. Minor adjustments are made based on history.

Donald Young made motion to accept 2019 Budget proposal, Brian Nagle second.

Report showing Wheels Of Time income and expense will be provided.

2019 Capital Budget Requests provided and discussed. Donald Young made motion to proceed with research on building a handicap bathroom in the upstairs foyer of Memorial Hall. Fred Wieder second. Motion approved. The estimated budget amount is \$10,000 for bathroom. Additional maintenance/budget ideas provided for future.

Fescht Report: Amy reported that the 2018 sponsorship check for \$5,000 was received from Legends Senior Living.

A Fescht Committee meeting is scheduled for December 12 to focus discussion on future marketing ideas.

Pool Report: No report provided.

Manager's Report: Amy met with representative of Jack Devine Gym Floors, received 2 quotes: \$12,250 to sand, re-line and re-finish gym floor, or \$3,250 to dry-screen, re-line, apply one coat of finish. Gym cannot be used for minimum of 7 days. Amy will work on scheduling dates to avoid rental cancellations.

Met with Keith Plunkett at Funk Brewing Company in Emmaus to discuss them participating as a vendor selling beer during 2019 Fescht. He stated would discuss with Shangy Beer Distributors to possibly donating truck for dispensing. Had various discussions with insurance agent about specific insurance Park needs with having alcohol serving vendor. Additional rate would be approximately \$65 per vendor for vendor specific policy. Waiting for response to know if and what is needed to have a fenced off area for serving/drinking.

Response came from Chris Boehm stating that the Farmer's Market would not be setting up in the Park for future season. Farmer's Market is no longer managed by Borough.

Grant research is being done regarding refurbishment of the outside bathrooms at pool.

There will be fireworks in the Park on December 14, coordinated and hosted by Embassy Bank.

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Tennis Report: Indoor classes are scheduled for Friday late afternoons.

Old Business: No updates

New Business: Suggestion given to do annual donation letter campaign near end of year.

Meeting adjourned.

Next meeting scheduled for Tuesday, January 29, 2019 at 7pm, downstairs of Memorial Hall.