

**Macungie Memorial Park
Board Meeting Minutes
Tuesday, November 24, 2020
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded. Meeting held by conference call due to CoronaVirus-19 pandemic.

Board Attendance: Alan Printz, Barry Bloch, Kevin Wieder, Fred Wieder, Donald Young.
Not in attendance: Mike DeLong

Review of Minutes: Donald Young made motion to approve minutes, Barry Bloch second. Motion approved.

Correspondence: Amy Hillegass reported that Wheels of Time advised they would be giving a \$1,200 donation. Macungie Animal Hospital and Hinnerschietz Auto are allowing us to keep donation they gave to advertise in annual newsletter, even though annual newsletter was not mailed, due to COVID.

Building and Grounds Technician: Expanded maintenance report provided for review. We are planning for cold season projects. Some basics are for cleaning and refurbishment of storage rooms in Memorial Hall, painting some doors, repairing and re-surfacing portable tables and serving countertops that are used in refreshment stand and Mem Hall, remove and refurbish bathroom stall walls that are in Mem Hall, repainting the inside of men and women bathroom that are downstairs of Mem Hall. Please give suggestions of any other project ideas in mind.
Discussion to continue doing basic maintenance/refurbishment to the playground equipment. Currently, there are no plans to remove or add playground equipment.

Treasurer Report: Financial reports provided for review.
Current balance in savings is approximately \$97,136. This includes approximate \$71,892 of unspent hail damage claim income.
Donald Young suggested contacting Borough in 2021 requesting they would give water at a lower rate or donate water needed to fill the pool in 2021.
Fred Wieder made motion to approve Treasurer reports, as provided, Donald second. Motion approved.

Fescht Report: Amy and Phil Kresge had brief meeting to discuss starting 2021 marketing sooner than done historically due to 2020 cancelation.

Pool Report: As shown in maintenance report, winterization of pump room and partial fill for winter season is complete.
ServiceMaster cleaned refreshment stand. Alice inspected, requested additional cleaning. ServiceMaster returned to complete additional cleaning to take to approved condition.
Discussion for status of old shade structure that is down, currently sitting on baby pool deck.

Manager's Report: Park was awarded \$15,000 COVID relief assistance through Lehigh County Community Development.
Harford Mutual Insurance sent cancellation/nonrenewal notice regarding our worker's compensation, auto and property policy. Yurconic Agency has been contacted to research reason for receiving the notice. Yurconic provided a separate notice from our liability carrier giving a list of required changes to be made on the premises. Specific to types of fire extinguishing equipment, pool fence and gates at pool fence. Yurconic has been asked to get clarification of what projects are required and details of requirements.
Received \$251 refund from liability carrier due to COVID related cancellations, lessening liability risks.

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Renewed the annual registration to PA Department of State Bureau of Charitable Organization.

Participated in a PA Department of Conservation and Natural Resources webinar.

Phone call received from Borough Manager, Bob Glisson about complaints he received regarding October 17 and November 7 car shows. On November 11, provided Bob and Council Members explanation letter regarding the events.

Met with Macungie Holiday planning committee regarding December 12 events scheduled in the Park.

Lease and Rental Agreements signed by renters have been updated with COVID-19 guidelines as the guidelines change.

Old Business: Received approval from Lehigh County that Lumber Street property will not be taxed, starting with 2021 tax year based on Donald attending Assessment Appeals Hearing.

Donald advised follow up is needed to provide a response to correspondence received from Caitlin of Lehigh County Conservation District.

New Business: Walnut Street, Lehigh Street and Blue field gates have been closed, as done annually for time between December to month of April. Consideration will be looked at in future to keep gates closed past end of March.

Alan Printz met with owner of MadDogs food establishment after not positive meeting happened with Mike DeLong. Alan feels relationship is re-established, owner was told he could piggyback on Parks events. Alan told him he could hand out menus at our events that we would have his menus available for customers at the Parks events. Owner agreed to have Park's events information at his business. Alan stated to owner that the Park would approach him next year to maybe give donation to Park since customers use our parking lot. Board discussion continued regarding to future communication with MadDogs.

Meeting adjourned.

Next meeting is scheduled for Tuesday, December 29, 2020.