

**Macungie Memorial Park  
Board Meeting Minutes  
Tuesday, May 26, 2020  
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**Call to Order:** Alan Printz called the meeting to order. Advised the meeting is being recorded. Meeting held by conference call due to CoronaVirus-19 pandemic.

**Board Attendance:** Alan Printz, Kevin Wieder, Mike DeLong, Fred Wieder, Donald Young.

**Visitors:** None

**Review of Minutes:** Donald Young made motion to approve minutes, Mike DeLong second. Motion approved.

**Correspondence:** Amy Hillegass reported \$50 donation received from Peter and Claire Skerda. \$100 donation from David and Peggy Reese. Donations were deposited to Endowment Fund.

Donald Young made motion to change current policy for donation. Starting now, donations given for the remainder of 2020 to be put toward 2020 operating fund. Kevin Wieder second.

**Building and Grounds Technician:** Report provided for review.  
Thank you to the volunteers who helped cut down large tree near shop

**Treasurer Report:** Financial reports provided for review.

Current balance in savings is approximately \$83,700. With help of Embassy Bank we were awarded \$40,815 for utilities and payroll assistance in Paycheck Protection Program, funded through US Small Business Association. The amount awarded is in an account we have with Embassy Bank.

Were awarded \$3,000 through Small Business Administration Disaster Loan Assistance

\$15,150 was received from Harford Mutual for replacement of band shell roof due to hail damage. Hassler Roofing has been contacted to proceed with the job.

Donald Young made motion to approve Treasurer Reports, Mike DeLong second. Motion approved.

**Fesch Report:** Discussed definite cancellation of 2020 Fesch due to Covid-19 pandemic. Amy will work with Ontelaunee, committee members and marketing to move forward with cancellation procedures.

**Pool Report:** Fred Wieder made motion that the pool will not be opening for 2020 season. Donald Young second. Motion approved. Alan Printz will work time to discuss pool status with Alice Welsh.  
macungiepark.com website will be updated.

Amy has been communicating with suppliers, testing facilities, inspectors and PoolPro to wait for word from Park regarding decision to open or not.

Amy informed Alice by e-mail that she could apply for unemployment. Dean Bortz was verbally notified that he could apply for unemployment.

**Manager's Report:** Currently following news that yellow phase status will start June 5, 2020.

Park is following re-opening guidelines provided by Pennsylvania Recreation and Park Society.

A break-in to outdoor men's bathroom was reported to police and insurance company. Damage was to door, window, toilet, wall paneling.

Working on application for tennis court repairs through USTA.

Requesting cancellation of credit card machine contract since it won't be used for 2020 season.

Lehigh/Berks/Pocono dog shows are cancelled per clubs direction.

Providing information requested by accountants for completion of audit.

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Has been communication with Wheels Of Time SRA committee reps regarding cancellation of their show. They will be informed of decision made regarding Fesch.

Yurconic Insurance to be contacted requesting option for changes to current coverages due to cancelled event and pool activity.

Rental Agreements will be adjusted to include following COVID-19 guidelines.

**Old Business:**

Contract signed with Hassler Roofing to replace bandshell roof shingles

Contract signed with Contractor Solution to replace refreshment stand and shop roof shingles.

**New Business:** None provided.

Next meeting is scheduled for Tuesday, June 30, 2020.