

**Macungie Memorial Park
Board Meeting Minutes
May 28, 2019
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Brian Nagle, Fred Wieder, Donald Young. Not in attendance: Kevin Wieder, Mike DeLong

Visitors: None reported.

Review of Minutes: Donald Young made motion to approve the minutes. Fred Wieder second. Motion approved.

Correspondence: Amy Hillegass advised- \$100 donation from Barbara Silfies, \$100 donation from Thomas and Celeste Deily. \$100.00 donation from Patrick Keenan and family. Donation received from Young family toward expense of placing pickle ball lines in Memorial Hall. \$300.00 was placed into Endowment Fund.

Building and Grounds Technician: Report provided for review.

Alan Printz thanked Gary Arndt for good job on repairs completed to Lions Pavilion. Gary thanked Fred Wieder and Jeff Erb for their help with completing the repairs.

Gary advised there are at least three trees that need to be removed because they have died. Amy advised that \$3,000 was placed in 2019 Capital Budget for tree removal. Trees in heavy use public areas are 1. Near bay door entrance to shop, on bandshell side. 2. Next to information booth. 3. Giant tree between Lions Pavilion and swing set.

Plywood placed where door was removed on front of Memorial will be painted. Will be tried to place a corkboard on the plywood for public postings.

Brian Nagle advised that Board should be given cost for trees to be removed to determine if changes need to be made to budget.

Treasurer Report: Financial reports provided for review.

Amy advised that replacement cost estimate written by the claim adjustor for repairs to Lions Pavilion from tree damage totaled \$15,611 with recoverable depreciation of \$4,743 plus \$1,000 deductible provided claim check in amount of \$9,868. The repairs completed in house totaled approximately \$700 for materials. Claim check was deposited to savings account, will be used for basic bill pay.

Profit/loss report for May cruise night and church picnic were provided for review.

Current balance in savings account is \$50,614.

Donald Young made motion to accept financial reports. Fred Wieder second. Motion approved.

Fescht Report: Amy reported currently there are 978 vehicles registered and 227 flea market spaces purchased.

Vehicle registration is down 73 vehicles compared to same time last year.

T-Shirt design is in the works. Doing follow up for answers from beer supplier. Quotes were received for souvenir mugs, will be provided to committee for review. Human foosball tournament event is in the works.

Pool Report: Alice Welsh stated all employees were hired for the season. She expressed concern since there are a lot of young employees for this season.

Guard room floor was sand blasted to remove layers of paint, then re-painted. Shelves have been built with donated time and material to hold books that have been donated, for kids to share. Intent is to pull people from pool to help control when crowded. Book shelf area is called Sharon's Lending Library. Sharon willed \$1,000 to Pool. Active Learning Center donated \$2,000 to cover expense of floor re-finish.

A ping pong table was donated for public use.

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Employee forms are being processed. Donald Young made motion to have pool employees complete child abuse history check, criminal history check with new requirement for federal fingerprint background check. Employee will be reimbursed for the expenses at end of season. Snack bar employees are excluded. Motion approved. Alice requested repair to roadway area near walkway from pool parking lot to pool entrance. Direction given for Gary to review the condition and plans for repair. Thank you given to Reinhard Awning for annual donation of use, installation and removal of awning over pool refreshment stand area.

Manager's Report: Amy provided report for income and expense of May cruise night. Nice weather, good attendance. Thank you to volunteers during Cruise Night. As information – a new volunteer working in refreshment stand during Cruise Night took a break by sitting in a chair outside refreshment stand walk in door. When standing up he fainted. 911 was dialed, Macungie Police and Ambulance arrived to attend. Volunteer was taken in the ambulance.

Lehigh County Tourism Grant for 2020 was submitted. Grant request was for new signage within the Park and new website.

Met at KeyBank with the current swim team moms, Karen Brion and Megan Kern to change names and signatures on bank account for access to Macungie Bears Swim Team checking account.

Kevin Wieder has meeting scheduled with representatives from Diefenderfer Electric to review electric work to be completed in line with 2018 Tourism Grant award.

A call, then e-mail was received to discuss interest in bringing a youth association to the Park. Communication will be reviewed.

Chris Boehm forwarded an e-mail regarding Lehigh County Flood Risk Review meeting with updated floodplain map, showing the Park is not included in the floodplain. It is suggested that a representative of the Park attend future meetings.

Tennis Report: No report provided.

Old Business: Diane A. advised volunteers are needed for antique truck show plus future events.

New Business: No new business.

Meeting adjourned.

Next meeting scheduled for Tuesday, June 25, 2019 at 7pm, downstairs of Memorial Hall.