

Macungie Memorial Park
Board Meeting Minutes
May 31, 2016
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Call to Order: Brian Nagle called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Sara Dublin, Brian Nagle, Fred Wieder, Amy Hillegass, Alan Printz, Kevin Wieder, Debbie Young.

Visitors: No visitors

Review of Minutes: Sara Dublin made motion to accept Minutes, Fred Wieder second. Motion approved.

- Amy Hillegass introduced Cindy Moonsammy. She is doing internship with Macungie Memorial Park. Graduating from Kutztown University with degree in writing. She transcribed April, 2016 meeting minutes.

Correspondence: Amy reported that a \$100 donation was received from Macungie Women's Club. \$500 donation received from Patricia Leibensberger. She has wish for planting of tree(s).

Building and Grounds Supervisor:

- Barrett Byler reported that inspector looked at electric in skate room office.
- Request made for help with trim in bathrooms. Rails need to be placed in handicap stalls to complete project for inspection.
- Estimate received from John Zgura to replace support on bridge used to enter car corral from blue field. Ontelaunee Car Club might contribute to help cover expense. Ramps to outside bathrooms will be placed at same time that bridge support installed.
- Rented lift has been used to run new phone line from Memorial Hall to refreshment stand, included cat6 cable to have wifi in refreshment stand area for security cameras.
- Repaired and replaced all street lights throughout.
- Mower at Passmore for repair to clutch on right side.
- Pool: Liquid chlorine system is working, kinks are being reviewed. Second chlorine pump might need to be installed to keep up with chlorine feed needed.
- Estimate will be provided for new pump and filter basket for future capital budget consideration.
- Posts have been installed in various areas of grounds to deter vehicles
- Benches that Park provides to Farmer's Market, when not used by Market, were moved by Park to area near Parkside Oasis to provide seats and avoid garbage distribution throughout Park. Ben Hopko provided donation to build 2 picnic tables for Parkside use, which would belong to Park.
- Suggested that crushed stone could be placed in the stone roadway area in front of White Oak pavilion to give easier access to motorized scooters and strollers
- Comments: Question why tables are being moved by Park on Park property near Parkside Oasis. Explanation given about past request from neighboring business to rent parking spots in Park's lot was not approved by Board. It is being seen that Parkside customers park in Park's lot. Chris Becker explained that options can be given to a business to purchase parking spots from Borough. Parkside met parking requirements within their own property. Suggestion was given to place no parking signs at various locations.

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- Speed bumps will be provided by Borough to be temporarily installed throughout Park roadway. Communication will be made with Wheels of Time reps regarding speed bumps. Borough has Drive Like Your Children Live Here signs available for purchase.

Treasurer Report:

Paper reports not provided due to pc printer problems. Reports will be delivered when printed.

- Profit and loss for April 2016: income: 39,492.49, basic expense: 39,717.50. Capital expenses: \$3,485.16
- P&L Budget Overview: YTD income: \$168,352, Expense: \$169,155. Does not include Capital Expense.
- Primary savings balance is \$54,183. Pool deposits completed in past business day not included.
- Total of all accounts: \$152,175 plus weekend pool deposits that are not yet recorded.
Paper reports will be available at June meeting. Approval of reports will be voted at June meeting
- Event P&L reports will be provided.

Fesch Report:

- 1,291 vehicles registered, 311 flea market spots registered.
- Agreements and permits are in process.
- Ontelaunee did their 2nd registration reminder mailing.
- Next Fesch meeting is June 8.
- Visited Kansas City BBQ Event in Green Lane and met with our KCBS representative. Heavy rain before and during event, was able to view and learn. We currently have 8 teams registered and receiving judge applications.

Pool Report:

- Alice Welsh Reported Emmaus pool has not been able to open due to necessary repairs needed. Unfamiliar people have been coming to use pool from various areas. Continued higher attendance might depend on when Emmaus pool reopens.
- New guard chair was built by volunteer.
- Expressed concern regarding repairs not being completed.
- Requested assistance in various projects and concerns.
- Brian Nagle requested attendance from pool representative during future Budget and Capital Budget meetings.

Tennis Report:

- Advised that net is down on one of the courts.

Manager's Report:

- Amy Hillegass reported that call was made for repair to walk in freezer at refreshment stand. Analysis by Howard Refrigeration shows that compressor needs to be replaced. Quote provided by Howard is \$3,825. Howard will be contacted to schedule repairs.
- Fred Wieder was thanked for help in restoring Quickbooks program.
- Memorial Day parade was cancelled. Memorial Day activity of public speakers, band and guests were inside of Memorial Hall.
- Jack Schuon invited a representative of the Park to speak at a meeting of local AARP members to provide history, explanation and activities within Park.

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- Job description drafts were provided to Cindy Moonsammy for review and re-writing.

Old Business:

- Brian Nagle requested input regarding forming a tree assessment committee. Fred stated trees should be assessed by professionals. Chris Becker stated Borough is in process of applying for grant for tree assessments. For future, certified arborists should be brought in to do analysis of existing trees.

New Business:

- Fred reported it was determined that animals chewed phone wires from Memorial Hall to refreshment stand. Request made for suggestions to protect cables that run through trees where animals have access.
- Diane Angiermier requests volunteers for assorted times.
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Brian Nagle adjourned meeting.

Next meeting: June 28, 2016.