

**Macungie Memorial Park
Board Meeting Minutes
Tuesday, March 28, 2023
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Call to Order: Kevin Wieder called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Kevin Wieder, Donald Young, Mike Delong, Alan Printz, MaryKate Messler, Liz Young and Fred Wieder /in attendance. Mike Carwell and Barry Bloch not in attendance.

Visitors: Discussed when Ron Karboski would be presenting his financial reports. No visitors to report.

Review of Minutes: Donald Young made motion to approve minutes. Mike Delong second. Motion approved.

Correspondence: None to report

Donations: The donations through the website totaled \$105.31, which is the total from the names listed in the agenda, less the cost of the transaction fees. A \$100 check was received from Karen Willett, along with a \$50 check from AARP. A check in the amount of \$100 was also received from Kenneth and Linda Krasley. All donations were placed in the New Tripoli Lumber Street Account fund. The Allentown Dog Training Club is going to be mailing a donation for Lumber Street.

Building and Grounds Technician: The large trees were professionally cut down and word has gone out for individuals to pick up the logs. Discussed putting caution tape around smaller stumps to prevent kids from climbing on them. The larger stump near the playground is not a hazard. Amy Hillegass and Scott Stephenson are continuing to work on cleaning the inside of outdoor buildings and are addressing some water leaks. They are working on moving benches and picnic tables for the Easter Festival. Amy and Scott are trying to figure out how to address kids cutting wires and messing with outlets. Discussion regarding Easter Festival preparation. Discussed possible electrical issues surrounding outlets not working and whether Scott would be able to come to Board meetings in the future to provide maintenance reports. Discussed the broken internal crank line on the flag pole. Gary Arndt came to inspect the pole. Amy has made a call to the manufacturer of the line to see if they can send a part to fix it. The goal is to fix the flag pole before Memorial Day. The fire department may be able to assist in lowering the flag pole to the ground so the issue can be fixed.

Treasurer Report: Discussed the order in which the Treasurer's Report would be presented. It was decided Ron Karboski would provide a financial report before Amy. Discussed the need to get documents to Ron Karboski in a timely manner in order for him to present a financial report for Board Meetings. Discussion regarding which documents Ron still needs in order to finalize the financial reports for February and March. Board discussed how the email chain should work when specific documents are needed and by what date each month Ron needs documents in order to finalize reports. Discussed the procedure when Ron provides a recommendation and how it will be presented to the Board. Discussed the separate reports Amy provides for each event in order to gauge how well they are doing and whether those reports are necessary. Kevin Wieder proposed Amy and Alice Welsh continue to make up a sheet of costs and profits for their records, but separate reports do not need to be provided to board members as long as Ron is presenting full financial reports. Board requested Ron send financial reports to Board

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members for review prior to board meetings. Ron needs documents from the pool to complete reports. Amy closed the Small Games of Chance, Bingo, and Debit Card accounts. PPL foundation awarded \$500 to Margaret Young and her co-worker for volunteer hours, which were received and put into the Savings account at New Tripoli Bank and then transferred into the Easter Festival Account. The funds from PPL foundation are being treated as a sponsor of the Easter Festival. Ron did not provide financial reports for approval, no motion required.

Fescht Report: There are currently 536 vehicles and 153 flea market spots registered for Fescht. Amy and Michele Eyer met with Ron Karboski to discuss different ways of reporting changes and how Michele and Amy will be doing things financially. The next Fescht committee meeting is scheduled for April 11. Discussion regarding the fireworks at the Fescht. Discussed whether fireworks will happen only if a certain amount is raised and whether the Board should make a decision or leave it up to the Fescht committee. It was decided the Board would allow the fireworks but leave the decision up to the Fescht Committee to make when the time comes.

Pool Report: Nothing to report.

Manager's Report: Amy gave approval to the Eagle Scout candidate for the paver project at the Bandshell. Amy provided reports which detailed the plans and costs of the project. Discussed whether the Board will be able to pick out specific colors and types of pavers and how the project will be completed. Alan Printz will meet with the Eagle Scout candidate to go over plans and make decisions regarding pavers. Discussed the Eagle Scout's fundraising plans. Amy will work with Alan to set up a time to meet with the Eagle Scout. Kevin Wieder and Alice Welsh have reviewed an agreement with Wheels of Time Street Rod Association and have made changes to said agreement. Amy was told by one of the reps that they will discuss the agreement at the next Cruise Night. Amy met with Mike Moxley from UMYA to review possible grounds for use of soccer and is waiting to hear back. There was a \$95 increase in premium after the workmans comp audit due to payroll being higher in 2022 and Amy provided information for the joint general liability audit and is waiting to hear back.

Old Business: Donald Young responded to the lawyer regarding the hot air balloon incident and the Park should not hear from them in the future. Don also discussed the issue with Tyler Pipe. Their attorney is no longer responding to him regarding the fence damage they agreed to pay for.

New Business: Diane Angermeier discussed the need for volunteers to work gates for the Cruise night on April 15. She also discussed the need for volunteers for the Flea Market in May. Alan brought up bright lights flashing at night near Tyler Pipe that shine directly at the park. Amy updated the Board on the issue with the front porch lights of Memorial Hall. Neal Hoch believes they weren't working due to a sensor issue and he has since fixed the problem.

Meeting Adjourned.

Next meeting is scheduled for Tuesday April 25, 2023.