

**Macungie Memorial Park
Board Meeting Minutes
June 26, 2018
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Kevin Wieder, Brian Nagle, Donald Young. Not in attendance: Fred Wieder

Visitors: Linn Walker asked what Park will be doing with lack of volunteers. He is asking if an alternative is being considered for food court due to lack of volunteers available. His suggestion is to find someone from the outside to hire to run the refreshment stand, have Park still do breakfast and Town Beautification do steak sandwiches.

Jean Nagle suggests finding other sources of volunteers.

Donald Young provides examples that the Park is at a cycle of change.

Alice Welsh stated that she is in charge of 4th of July events. Her daughter and son-in-law are in charge of duck race portion of event and have brought in a few young families to help with the activities.

Mike Delong suggested that Alice post a sign at the pool that volunteers are needed for the Park. Donald suggested having an additional sign with gate donation request sign requesting volunteers.

Review of Minutes: Amy Hillegass advised of correction to minutes by removing "with changes made" in Review of Minutes category. Donald Young stated a Fescht category correction that Phil Kresge stated he would be cutting back on Chairman responsibility, not currently resigning. Brian Nagle made motion to approve Minutes, Donald Young second. Motion approved.

Correspondence: Amy Hillegass reported that 100.00 donation was received from David and Peggy Reese. Donations was placed into Endowment Fund account.

Building and Grounds Technician: Report provided for review.

Gary Arndt explained pump room monitoring being the responsibility to review activity in pool pump room. A problem with water flow was corrected with finding a water line that was not opened during pre season preparation.

Suggestion given again to prepare a checklist for seasonal opening and closing specific to pool pump room.

Brian Nagle requested list of maintenance projects and needs to be considered for future budget planning.

Treasurer Report: Monthly reports to June 26, 2018 were provided for review.

Current balance of main savings account is \$73,543. There were no Capital Budget expenses in June. Total of Capital Expenses to date is \$17,358.

Report provided showing net income from April 21 Cruise Night to be \$2,046. May, 2018 Cruise Night was cancelled due to heavy rain. June Cruise Night had nice weather. Profit report will be provided in the future.

Donald Young made motion to accept Treasurer Report, Kevin Wieder second, motion approved.

Fescht Report: Amy reported that as of June 25 there are 1,302 vehicles registered and 258 flea market vendor spots sold. Vehicle registration deadline is June 30, there will probably be an extension time given.

Fescht was given a commitment for \$5,000 sponsorship from The Legends Senior Living.

All participant awards have been ordered. Behind scenes show preparation is in process.

Kevin Wieder has been communicating with Construction Manager of Diefender Electric and IBEW contacts to come to Fescht to see the set up for ability to provide options for electric upgrades in Pit At The Park cookoff area. Grant awarded through Lehigh County Tourism expires December, 2019.

Mike Delong discussed communication with various sources for future Fescht ideas.

Pool Report: Alice Welsh provided report showing weekly income and expense activity estimates based on cash register tapes. Payroll shown on report is based on hours worked times hourly rate. Donald stated that report is acceptable, should be continued.

Alice states that membership income is expected to be over \$80,000 for the season.

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Eagle Scout shade canopy project is completed at the snack bar area. Bill Wieant created a fun pool sign to attach to canopy. Another canopy will be built with fundraising money. Pergola was moved from deck area at deep end to baby pool area. 4th of July activities will be at the pool after duck race. Brian requested grass be planted at bare grass areas near trees.

Manager's Report: Amy reported that Antique Truck Show was a success. Weather was great. Was told that 830 trucks were on the grounds during show. No major grounds damage from the event. Gate income was approximately \$1,000 higher than previous year. Report will be completed after receiving all vendor income and determining expenses.

Seasonal Park employee started working June 15. It is his 3rd season working for the Park.

Refurbishment of garden area around gazebo was just completed jointly by Cub Scout and Boy Scout Pack 71.

Current office copier has 395,500 prints to it. Lease started in 2007. We are currently paying \$47 per month.

Correspondence received from Edwards Business Machines provides quote of \$85 to upgrade to newer, more efficient copier. Monthly fee includes service calls and toner. Repair is not guaranteed to current copier due to age and parts available.

It was discovered yesterday morning that a dirt bike ran through Stichter Pavilion from street side to creek side.

Police were called, they were aware of bike that was being chased, but not caught. A picnic table was damaged and a pavilion support post was hit. Insurance agent was contacted, confirmed we have a \$1,000 deductible. Gary will review damage and repair options.

Four new trees were planted within the Park. All trees and tree planting expense was donated. Planting locations were confirmed with committee members from large shows to avoid conflict with show grounds layout.

Tennis Report: No report provided.

Old Business: Volunteers are needed.

New Business: None provided

Meeting was adjourned.

Next meeting is scheduled for Tuesday, July 31, 2018 at 7pm, downstairs of Memorial Hall