

**Macungie Memorial Park  
Board Meeting Minutes  
Tuesday, July 28, 2020  
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**Call to Order:** Alan Printz called the meeting to order. Advised the meeting is being recorded. Meeting held by conference call due to CoronaVirus-19 pandemic.

**Board Attendance:** Alan Printz, Kevin Wieder, Barry Bloch, Donald Young.

Not in attendance: Mike DeLong, Fred Wieder.

Based on addition to Board of Directors, Barry Bloch term would end December 31, 2022.

Updated list of Board Member terms is available.

**Review of Minutes:** Donald Young made motion to approve minutes, Barry Bloch second. Motion approved.

**Correspondence:** Amy Hillegass reported \$100 donation received from Matthew and Mary Pat Fletcher.

The donation was deposited to main savings/checking account.

**Building and Grounds Technician:** Expanded maintenance report provided for review.

Additional vandalism found that was not listed on maintenance report:

Ice chest located outside of refreshment stand was broken into. Doors forced open, locks were pulled off.

Pool refreshment stand door was forced open, fire extinguisher was set off in refreshment stand.

**Treasurer Report:** Financial reports provided for review.

Current balance in savings is approximately \$121,696. This includes approximate \$71,892 of unspent hail damage claim income.

In Year to Date Report, the uncategorized expenses shown are for Lumber Street taxes, payments to contractors for hail damage claim, expense to ACELA Engineer for creek maintenance analysis.

Miscellaneous income shown is income from hail damage claim. Following up with insurance adjuster to confirm how latest check received was calculated. It is assumed to include all recoverable depreciation, including work that has not completed. Reviewed fact that when additional hail damage repairs would be completed, it would need to be reported to carrier so any future claims would be covered.

Donald Young made motion to approve Treasurer Reports, as provided, Barry Bloch second. Motion approved.

**Fescht Report:** Refund options have been sent to pre-registered vehicles and flea market. Refunds are being sent as requested.

**Pool Report:** Amy reported contact with Crayola asking if they would consider still donating items given annually for use in kid's area during Fescht, which could be used during Alice's weekly snow cone drive through. Mike DeLong in contact with Texas Roadhouse for them to consider donating kids meal coupons for use during snow cone drive through.

**Manager's Report:** Updated list of Board of Director terms is available.

Donald reported he filed appeal with Lehigh County for Lumber Street school tax bill. We need to pay current tax bill provided. Appeal would not be effective until January 1, 2021. He has contacted assessment office to get back interim school tax bill paid.

Replacement of the refreshment stand, shop and bandshell roofs have been completed through hail damage claim.

Based on result of a scheduled conference call with Board Members regarding vandalism found at work; worked a meeting time with Fred Wieder and Kevin Wieder to discuss additional lighting to be placed at pool building.

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As result of meeting, some exterior lights were repaired; two new lights were added to main entrance of bath house. There was a list of instructions left at pool bath house regarding breaker association for the additional lighting placed at bath house so they do not get turned off.

In the process of completing annual renewal application for the liability coverage. The application is what should have an effect on reduction of 2021 insurance expenses, due to changes in use of Park and pool due to COVID-19 pandemic.

Contacted by Bob Glisson, Borough of Macungie Manager, advising they are in the process of working to start installation of street lights along Lumber Street.

Eagle Scout project of re-finishing picnic tables in White Oak and Stichter pavilions is in process.

\$1,105 was received from the admission income for the first family drive in movie night. Donald advised that all expenses for movie night were covered by sponsors and donations. Thank you to Becca and Joel Ivory  
Mike DeLong advised that he and Becca Young are working with setting up meeting with representative from Lehigh County Conservation District regarding Mountain Creek restoration suggestions.

**Old Business:** Status of Mountain Creek maintenance and Lumber Street property lines plus Lumber Street taxes previously discussed during meeting.

Alan Printz discussed his thoughts on continuing the drive in movie night. Explanations were given of expense and the contacts needed to coordinate a movie night. If no guarantee of income by sponsors to cover expense, should not be taking chance of losing dollars due to our current financial situation.

Donald made request that Lehigh Street and Walnut Street gates be closed to drive through traffic.

**New Business:** Kevin Wieder advised he helped cut grass for two days, which quantified contracting the grass cutting due to the time and effort put into doing grass cutting in house.

Suggestion given to put additional lights at Schaffer-Wendling Pavilion, plus additional areas around Park. Meeting to discuss at location will be scheduled.

Meeting adjourned.

Next meeting is scheduled for Tuesday, August 25, 2020.

Plan is to have August meeting outside or downstairs at 7pm, with social distancing.