

**Macungie Memorial Park  
Board Meeting Minutes  
Tuesday, 25, 2022  
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**Call to Order:** Alan Printz called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** Alan Printz, Kevin Wieder, Barry Bloch, Mike DeLong, Fred Wieder.  
Donald Young participated via speaker phone.

**Visitor:** Assorted visitors in attendance to learn about the Park and bring ideas

**Review of Minutes:** Kevin Wieder made motion to approve Minutes. Barry Bloch second. Motion approved.

**Correspondence:** Amy Hillegass reported a donation of \$250 received from Donald and Debbie Young.  
Donation was placed into the Endowment Fund

**Building and Grounds Technician:** Actions are noted on Agenda provided.  
Blue Ford truck is scheduled to go to Jeff's Auto for analysis of assorted mechanical issues  
Saylor's Lawn and Landscape is clearing main parking lot and sidewalks as result of snow/ice storms. Clearing of Lumber Street sidewalk is being coordinated and paid for by Becca Young.  
Fire extinguisher inspection is scheduled.

**Treasurer Report:** Financial reports provided for review.

Current balance in savings account at New Tripoli Bank is \$198,791. This amount includes unspent hail claim income plus the unspent award from Christopher Reeves Foundation grant. This gives total spend of amount available in savings account to be \$111,476. Balance available in savings at Embassy Bank = \$79,102  
Renewed a 24 month CD held through Embassy Bank. Current balance is \$10,442, due for next renewal on 1-30-2024

A new interest earning savings account was opened at New Tripoli Bank. It is specific for Lumber Street loan payoff fundraising. To start the account, \$15,000 was transferred from main savings account to Lumber Street account.

There is a business credit card application for pool supply purchases which can be completed on New Tripoli Bank website. The new credit card will be applied for with Alice Welsh being the primary card holder. It will be used for purchase of pool food and pool supplies, not for fundraiser supplies. The current debit card associated with the pool fundraising account that is monitored by Alice will be used only for the fundraiser type purchases. Donald Young made motion to have any general dollar donations received be placed into Endowment Fund. No longer be placed into general savings account. Kevin Wieder second. Motion approved.

There have been 2 more phone meetings with the IRS audit representative. Currently working with the accountant that completed the 990 for year 2018 to determine matching of year end profit and loss report to numbers shown on 990.

Financial Reports provided for review and explanations.

Message has been left for a QuickBooks specialist we were provided a number for, to contact us to discuss QB update and assistance with recording, etc.

Fred Wieder made motion to approve financial reports, Barry Bloch second. Motion approved.

**Fescht Report:** 2022 planning meeting was held to discuss basic plans, sponsors, etc. As of 1/20/22 there are 493 vehicles registered, 127 flea market vendors registered. Future committee meeting is scheduled.

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**Pool Report:** Alice Welsh will contact PoolPro to follow up about scheduling repairs needed to baby pool water feed lines.

Reports were provided showing donations received. Advised that all staff has been hired. Provided hourly rates given to staff with comparison of hourly rates at other pools and other jobs. Goal is set to increase pay rate for pool employees.

Has confirmed that employees 18 years old or older are required to provide current fingerprint background check. Becca Young will research requirements about background check for people under the age of 18. People under the age of 18 do provide swim lessons.

Amy confirmed that chlorine, water testing, winterizing contract for 2022 season has been signed with PoolPro. Option for pre-purchase of chlorine supplies is not available for 2022 season. Chlorine will be billed as is delivered.

Amy reported that handicap lift is ready to be picked up at the supplier in King Of Prussia. Final amount owned will be sent to them when it is confirmed.

Alice advised of her future plans for 4<sup>th</sup> of July events. Requesting use of main refreshment stand, surrounding grounds areas, closing the entrances and exits for event activities. Approval given by Board to move forward with planning.

**Manager's Report:** Amy reporting that renewal of Bingo and Small Games of Chance Licenses is in progress. Have been awarded \$2,000 through the Lehigh County Tourism Grant application. The original application was a request for \$8,000. Request is for a new information sign to be placed at the front of Memorial Hall and website update assistance.

Financial information requested has been provided to outside company working for our liability carrier to audit our coverage amount needed.

Reviewing to learn the new process of reporting small games of chance income online through PA Department of Revenue website.

Spoke with sales rep at Schiff's Food. At this time, she is not aware of large price increase or product supply problems. Will follow up for an update in March.

Assistance will be provided for posting of job opening through social media.

A Corvette Club will be having a new show on the grounds in September.

**Old Business:** Looking for applicants for available part time maintenance positions.

Reminder of ongoing fund raiser ideas to assist with the re-payment of loan for purchase of Lumber Street property.

**New Business:** Easter Egg Hunt was cancelled in 2020 and 2021. Options to adjust how the egg hunt is coordinated and held in 2022 are discussed. Volunteers attending meeting are offering their time to coordinate egg hunt ideas for 2022.

Volunteers attending are also offering to help with projects within the Park. Working time to meet to review projects will be scheduled.

Donald Young made a motion that Kevin Wieder be president, Alan Printz be Vice President, Amy Hillegass as Secretary/Treasurer. All in favor, none opposed.

Meeting adjourned

Next meeting is scheduled for Tuesday, February 22, 2022 at 7pm downstairs of Memorial Hall.