

**Macungie Memorial Park
Board Meeting Minutes
Thursday, February 6, 2020 (January, 2020 Meeting)
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Mike DeLong, Fred Wieder, Kevin Wieder.
Not in attendance: Donald Young

Visitors: None

Review of Minutes: Fred Wieder made motion to approve the minutes, Mike DeLong second. Motion approved. Kevin Wieder abstain.

Correspondence: Amy Hillegass reported a \$100.00 donation received from Gary Cordner and family. Donation was placed into Endowment Fund.

Building and Grounds Technician: Report provided for review. Power line poles that run along roadway from Lehigh Street entrance to power station were replaced by Diefenderfer Electric. One of the poles broke after a mid-January wind storm, which pulled down wires. Additional poles that were in the need of replacement due to rotting of the base of poles gave total of 6 poles replaced.

Treasurer Report: Financial reports provided for review.

Bingo income for January is higher than usual because we had 2nd annual New Year's Eve bingo. Separate event report provided for review.

Two certificates of deposit held by Embassy Bank, titled Rainy Day Fund were recently at maturity date. Total balance of the two Rainy Day is \$50,151. In addition, another certificate of deposit titled Endowment Fund is at maturity with balance of \$10,125. Embassy Bank has offered raised rates of 1.85% 2 year CD, 1.75% 1 year CD for renewals. Direction given by Kevin Wieder to keep \$10,000 available from a Rainy Day Fund CD to cover expense for power poles replacement, then renew Rainy Day to a 1 year CD.

\$185.50 in assorted coins from donation buckets were wrapped and placed into Endowment Fund.

Phone conversation with representative from Herbein and Associates who provided information for audit options. Quote will be provided. Verbal quote for audit options has been received from Molinari/Oswald. Kevin Wieder made motion to approve Financial Reports, Mike DeLong second, Motion approved.

Fescht Report: 2020 planning meeting is scheduled for mid February. Currently there are 602 vehicles registered and 147 flea market spots sold.

Application is being worked on for various sponsors.

Additional Toy Town marketing is being done for 2020.

Pool Report: Alice Welsh provided information regarding Macungie Holiday cookie sales. Provided draft of flyers regarding a fundraiser event and pool party policy for Board review.

All employees are hired for 2020 season, fewer employees compared to 2019. Employee hourly rates will not change.

\$3,000 donation from Lions Club that was deposited to pool fundraiser account will not be used for anything but handicap bathroom. Stated that handicap customers did not return due to condition of handicap lift for pool use.

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Mike DeLong and Becca Young discussed use of Park's building and grounds during Macungie Holiday. Explained committee thought that expense of building and grounds use is recovered by bringing future new customers, same as intent of local businesses that participate in Macungie Holiday.

Manager's Report: Amy reported that annual renewal was completed for Bureau of Charitable Organization registration.

Started soliciting sponsors for the 2020 Newsletter with goal to get completed Newsletter into the mail early April.

Re-started process of getting quote from Bailey and Associates for all insurance policies. Being done to shop options for changing providers.

Hail damage claim was filed for damage from hailstorm of May 29, 2019. Independent adjuster representing Harford Mutual Insurance reviewed all accessible areas where hail damage was found on buildings then provided Statement of Loss showing estimated cost of repairs. Met with Fred and Kevin to review statement of loss provided. Based on adjusters estimated cost of repairs, we will currently be receiving actual cash value payment in the amount of \$64,613.20. Recoverable depreciation in the amount of \$38,626.84 will be provided to us as work is completed, based on statement of loss provided. Value of full replacement cost, as approved by Harford is \$103,240.04. \$1,000 deductible was applied. We contact contractors for estimates. If estimate from contractor exceeds estimate provided by adjuster, the adjuster needs to be provided with the estimate for review. Band shell roof was not accessible to adjuster. He was advised by Harford Mutual that an estimate provided by us, from a contractor, for repair/replacement of band shell roof can be included in the claim upon review by Harford.

Old Business: Mike DeLong spoke with representative from Acela Engineering who advised that he will attend next meeting to provide update of the study being worked on regarding creek damage.

New Business: Becca Young provided a Resolution to Purchase Real Estate (see attached) with regard to the 1.6 acres of land on the west side of the Park and the eastern boundary of Lumber Street. Alan Printz read Resolution aloud, requested Board approval to accept. Fred Wieder first, Kevin Wieder second. Motion approved.

Becca advised that the Young family has offered to complete snow removal and lawn maintenance during the two year time the Young family holds the financing. Request made to publicize the press release provided. Becca is sending a request to local people she knows, working to get new people to bring new ideas and to serve on the Board.

Next meeting is scheduled for Tuesday, February 25, 2020 at 7pm, downstairs of Memorial Hall.