

**Macungie Memorial Park
Board Meeting Minutes
January 29, 2019
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Kevin Wieder, Fred Wieder.

Kevin Wieder made motion to nominate Mike Delong to Board of Directors, Fred Wider second. Motion approved.

Alan Printz expressed thank you to Board Members, staff and volunteers for time given to the Park and for giving him guidance and direction during his first year term as Board of Director President.

Visitors: Chris Becker explained discussion at Borough Council meeting regarding Park's involvement in year five of the Department of Environmental Protection MS4 Program for clean waterways. Mountain Creek through the Park would be required to have a riparian buffer. Chris advised that it is mandated by DEP to have a 10 percent reduction per year of sediment that goes into creeks. Chris will contact DEP to have someone attend a Board meeting to advise and discuss.

Review of Minutes: Fred Wieder made motion to approve the minutes. Mike Delong second. Motion approved.

Correspondence: Amy Hillegass reported that \$100 donation was received from Cordner family. Donation was placed into endowment fund.

Building and Grounds Technician: Report provided for review.

Gary Arndt was not able to attend the meeting. Amy advised that permit application and architectural drawings of handicap bathroom for Memorial Hall were delivered to Borough Hall today. Snyder Plumbing has come several times to review blueprints, ideas, options.

Treasurer Report: Monthly financial reports for December, 2018 and January, 2019 provided. Financial reports to December 31, 2018 reviewed.

Report provided showing where total of \$17,358 was spent for 2018 Capital Budget expenses.

Report provided for review showing income and expenses for 2018 compared to 2017.

Balance in savings account as of December 31, 2018 was \$63,775.

Fred Wieder made motion to approve financial reports for December, 2018. Mike Delong second. Motion approved.

Financial reports as of January 31, 2019 reviewed.

Balance in savings account as of January 31, 2019 is \$54,459

Fred Wieder made motion to approve financial reports for January, 2019. Kevin Wieder second. Motion approved. Income/Expense report for Wheels Of Time show provided for review. Estimated profit earned for 2018 WOT was \$49,770.

Fescht Report: Amy reported that as of January 18, 2019 there are 635 vehicles and 171 flea market spaces registered.

Committee meeting was held to discuss future plans and ideas for advertising and marketing to bring variety of people to visit and participate in Fescht.

Foosball structure built, it is being stored in MYA shed. Phil Kresge has applied for sponsorship grant for Foosball tournament through Dick's sporting goods.

Waiting for information from insurance agent for possible requirements for corralling areas where selling and consuming alcohol.

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Amy had communication with a rep from Lehigh County Technical Institute about students bringing a restored 1969 MG Midget to Fesch. Discussed possibility for having a demonstration area, display and marketing area for LCTI.

Pool Report: Alice was not in attendance.

Amy reported that some pool job applications have been received. Alice has been advised.

Macungie Bear Swim team committee members have been invited to attend a Board meeting to introduce and have basic discussion.

Website is updated with basic pool information. Requested that Alice review and provide changes needed to 2019 Membership form.

Manager's Report: Amy reported that January 19 bingo cancelled due to weather.

Gym floor re-finish with pickle ball lines added scheduled for April 8 to April 16. Hope is that weather will cooperate for youth sports and dog training to be outside during the week of re-finish, option could be moving tables and chairs for sports and training to be held downstairs.

Met with rep from Yurconic Insurance Agency regarding annual renewal of our workman's compensation, liability, property and auto coverage. Amy is reviewing coverage for possible minimal changes needed in coverage details. Annual fee is \$15,700. Approximately \$1,500 less cost than 2018 premium. Change in premium is due to 2018 reduced expense for seasonal employee wages.

Had Gary remove the information board that has been on Main Street sidewalk area near Stichter Pavilion. The board was purchased and installed by Town Beautification with agreement to be placed on Park property. The information cabinet is deteriorating, could be re-built and re-installed. Information board was being updated with information by Manager of Macungie Institute. Had discussion with previous member of Town Beautification who explained there was a basic agreement that the Park would maintain the bench and information board.

Had meeting with Ted Heeps regarding 2018 food sales and 2019 seasonal prices. Was told we will not have price increase to the standard product we purchase. A bonus based on 2018 season purchase will be given to Park after final review of 2018 purchases made.

Received \$1,500 sponsorship from CocaCola. Have meeting scheduled with sales rep from Coke to discuss 2019 price and service.

Discussion regarding options for sending our annual Newsletter. Amy will proceed with soliciting sponsors, drafting, printing and mailing newsletter through bulk mail.

Future wish would be to have a professional update to macungiepark.com website. When completed, look at options to do one time mailing of a postcard or place advertisements informing of updated website. For new website, review options to receive online payments for pool membership, rentals, etc. Research possibility of ability for bulk information posts, marketing, showing sponsors/advertisers, etc in a stylish way.

Tennis Report: No report provided.

Old Business: No discussion.

New Business: Alan discussed meeting he attended with Macungie Farmer's Market Committee. For past years the rent amount paid to Park by the Borough was \$500 for weekly use of grounds during months of May through October. Alan told Farmer's Market committee that grounds rent would increase to \$800 for the season. Also suggested they consider making a donation to the Park at the end of season and advertise in Park's annual newsletter. Committee agreed to not have market on specified dates that the Park would provide.

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Chris Becker stated that Farmer's Market Committee members attended a Borough meeting to discuss their future plans. Borough offered to financially support Farmer's Market for 2019 season since their preliminary business set up has not yet been completed.

Meeting adjourned.

Next meeting scheduled for Tuesday, February 26, 2019 at 7pm, downstairs of Memorial Hall.