

**Macungie Memorial Park
Board Meeting Minutes
Tuesday, February 25, 2020
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Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Mike DeLong, Fred Wieder, Kevin Wieder.
Not in attendance: Donald Young

Visitors: Michael Waldron representing Acela Architects and Engineers presented layout map with explanation of land survey completed along creek banks. Looking at options to divert some offsite flow water that breaches behind band shell area and other lower areas. Thought is to start with building a berm along top of creek flow area. Have concern with digging channels in lower areas since additional requirements will need to be followed. Permit application which starts through PA Department of Environmental Protection will need approval, requirements would need to be followed, no matter which procedure is used. Suggestions were given regarding rock boxes and drain pipe along creek line. Michael stated not recommended for current situation. Next steps will be research to determine height of berm as needed by 50 year/100 year plan, PA Historical Preservation, etc. then provide a report at next meeting. If Board approved to move forward, assorted decisions would need to be made how work would be completed.

Terry Blyler representing Macungie Farmer's Market requested possibility of moving the market and the market's storage shed to the property recently purchased along Lumber Street. Meeting with representatives of market and Board members will be scheduled as soon as possible, at Lumber Street property.

Bob Glisson, Macungie Borough Manager attended to introduced himself and offer assistance as needed.

Review of Minutes: Fred Wieder made motion to approve the minutes, Kevin Wieder second. Motion approved.

Correspondence: Amy Hillegass reported there is no correspondence to report.

Building and Grounds Technician: Report provided for review.

Gary Arndt thanked Fred for help with repairing and re-installing large sliding board at playground. Request made to have stumps that are near playground area be ground down.

Treasurer Report: Financial reports provided for review.

Amy advised that miscellaneous income shown in amount of \$64,000 is depreciated value check received from Harford Insurance for hail damage claim that was filed. Account balances report shows current value of certificates of deposits that were recently renewed. As directed, \$10,000 was not renewed, was placed in bank account intended to be used to cover expense for assorted electric upgrades that are in process.

Credit card transactions are now being accepted for rental payments, will be offered for pool membership purchases. This year will be a test for possible future uses.

Kevin Wieder made motion to approve Treasurer Reports, Mike DeLong second. Motion approved.

Fescht Report: Currently there are 648 vehicles registered and 150 flea market spots sold.

Alan Printz is now on committee for beer/wine vendors to help expand choices, sponsors, etc.

Ideas for activities in open Lehigh Street field area are open for discussion.

Ontelaunee Car Club is working on adjusting flea market vendor layout to cut out open flea market spaces.

Applications and requests are being worked on for general Fescht sponsorships.

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Pool Report: Alice Welsh provided 2020 pool plans report to Board Members. Requested approval for use of birthday party application that was previously provided for review. Alan stated approval has been given. Pool paint will be ordered. Pool patrons and swim team parents will be asked to help with pool and table painting.

Requesting the review of Rental Agreement with YM/WCA Day Camp regarding the campers that are in the Park for the day and have use of the pool. Questioning why camp members are not required to purchase season membership or pay daily admission. Comparing to students of Active Learning Day Care Center who are brought to Park by bus to use pavilions and pool. Children brought from Active Learning purchase season membership or pay daily admission. In addition, Active Learning Center has donated money for projects, purchase of equipment and sound system used at the pool. ALC donation is usually \$1,000.

Manager's Report: Amy reported that hail damage claim is in process. Adjuster representing Harford Insurance provided estimates showing replacement cost and recoverable depreciation available when jobs are completed. Approval was given to proceed, claim check for depreciated value was received.

Have been updating macungiepark.com website regarding Park news and calendar as events are confirmed. Had meeting with Ted Heeps of K.Heeps Meats regarding food purchases and price changes. There have been no major price changes.

Based on current contract with Coke, products will have a cost increase.

Shopping around for insurance coverage prices. Additional information needed.

Mowing contract for 2020 season has been signed with Saylor Lawn and Landscape. No price increase.

Applying for grant through Chris Reeves Foundation for handicap bathroom outside of pool.

Newsletter sponsorship requests are being sent to help fund print and mailing of annual newsletter.

Easter Egg Hunt planning is in process, requesting sponsors and donation of items.

Previously provided were estimated expense for audit options discussed with two accounting firms. Start of audit procedure could be after large shows are over in 2020.

Old Business: Becca Young had invited members of the community to attend Board meetings to learn more, volunteer and become a Board Member. Visitors attending the meeting are Dan Dow: He is interested in joining Board of Directors. Is currently a Board Member for Little Lehigh Chapter of Trout Unlimited, therefore interest in helping with creek restoration. Also offering experience in marketing. Spencer Davis: Local who is interested in becoming involved, had been part of MYA. For many years has attended car shows with family. Additional visitors: Oliver Vinovskis: Worked at the pool for 4 seasons, had been part of MYA, has additional interest in becoming involved in the Park. Lindsey Spencer: Dean Bortz's niece, grew up on Hillcrest, lives just outside of Macungie, she and son are on Bears swim team.

New Business: On behalf of Macungie Rod and Gun Club, Kevin Wieder provided letter to Board explaining proposed request to build a 16' x 25' refreshment stand, maybe with additional pavilion area attached, to main refreshment stand on playground side. Building would be used for vending by Rod and Gun Club for 3 large shows during the year. Park could use other times of year. Rod and Gun Club would cover all expense of constructing building and interior. Exterior would be completed to match refreshment stand. Fred Wieder made motion to accept proposal from Macungie Rod and Gun Club, Mike DeLong second. Motion approved, Kevin Wieder abstain.

Next meeting is scheduled for Tuesday, March 31, 2020 at 7pm, downstairs of Memorial Hall.