

**Macungie Memorial Park  
Board Meeting Minutes  
February 27, 2018  
Page 1 of 2**

**Call to Order:** Alan Printz called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** Alan Printz, Fred Wieder, Kevin Wieder.  
Not in attendance: Brian Nagle, Debbie Young

**Visitors:** Barrett Byler requested permission for Alburtis Area Community Center borrowing the 2 sets of bleachers to be used at the Alburtis Swimming Pool during hosting of league swim team championships in July, 2018. He is responsible for transport and condition. Approval was given.

**Review of Minutes:** Fred Wieder made motion to approve December, 2017 Minutes as presented in January, 2018. Alan Printz second, Kevin Wieder abstained. Motion approved. Fred Wieder made motion to approve January, 2018 Minutes. Alan Printz second, Kevin Wieder abstained. Motion approved.

**Correspondence:** Amy Hillegass reported no correspondence.

**Building and Grounds Technician:** Report provided for review.

Gary Arndt advised that seven of the new, energy saving lights have been installed in refreshment stand. All lights have been upgraded in Memorial Hall, shop and refreshment stand. Lights at pool bath house will be replaced. Dead tree in center of playground will be cut down and stump grinded before mulch delivery. Test for CORE and pesticide license were completed by Gary. Amy advised that PoolPro, who we purchase the pool chemicals from and also contracted to complete pool water testing is licensed for pool water testing. Grounds clean up has been started.

**Treasurer Report:** Monthly reports to January 30, 2018 were reviewed since a majority was not in attendance at January, 2018 meeting to approve. Fred Wieder made motion to accept financial report as presented in January, 2018 for December, 2017, Alan Printz second, Kevin Wieder abstained. Motion approved.

Monthly reports for February, 2018 were provided for review.

In February, 2018 Alice Welsh provided receipts and was reimbursed from pool fundraiser account for out of pocket expenses for various activities at the pool and fundraising activities during 2017.

Savings account balance is currently \$69,862. Kevin Wieder made motion to approve February financial reports, Alan Printz second, motion approved.

Amy reviewed summarized e-mail communications regarding purchase of new mower and vacuum from Passmore. Total expense for purchase of new mower, eXmark, Laser S with vacuum bagger, from Passmore will be approximately \$13,000. Passmore has offered to try to sell the old Dixie Chopper through contacts they have. Kevin Wieder made motion to purchase new eXmark Laser S mower with bagger through Passmore and allow Passmore to re-sell old Dixie Chopper. Fred Wieder second. Motion approved.

Capital expense for refurbishment of outdoor tennis courts will be reviewed at the end of 2018 season.

**Fescht Report:** Amy reported that as of February 8 there are 761 vehicles registered and 196 flea markets registered. Fireworks deposit has been provided. Feature car club Agreement has been signed for 2019 with the National Chrysler Products Club.

Pitathepark.com website is now active. Currently there are 7 teams registered for cookoff.

Printer has been provided with artwork for feature vehicle, to provide a preliminary design for t-shirt.

Entertainment selection has been discussed for possibility to bring in larger name entertainment and cut back on some entertainment times.

Suggestion was given to bring in more children's entertainment to draw more public to Fescht.

**Pool Report:** Alice Welsh was not in attendance. No report provided.

Amy reported that she met separately with Dean Bortz and Alice to advise of budget limit for Dean's hours.

**Macungie Memorial Park  
Board Meeting Minutes  
February 27, 2018  
Page 2 of 2**

**Manager's Report:-** Amy reported meeting with Joe Latera, Eagle Scout candidate regarding project ideas and proposals.

Follow up will be done with scout leader, Tim Brion regarding status of proposal to work on memorial projects at gazebo and memorial tree planting.

Walnut Street welcome sign replacement will be put on hold with possibility to replace at end of the 2018 season. Have been receiving donations requested for egg hunt prizes.

Annual Newsletter sponsors are coming in, waiting for research responses for information articles in the process of writing. Goal is to go to mail by end of March.

Insurance audit is in the process of being reviewed by Agent regarding properly defining the coverage requirements that are being listed by carrier, which is some based on event income.

Great American clean up date is scheduled for Saturday, April 14, 2018. Volunteers are needed. Full tractor trailer load of playground mulch will be purchased for April 14. Jeff Erb is communicating with scout troops regarding their April 14 schedule. Chris Becker will announce volunteers needed at Borough Council meeting.

Have been in contact with past outdoor food vendors to confirm availability and speaking with new possibilities for shows.

Pool is due for electrical inspection. Gary is communicating with inspector, was advised that inspection cannot be completed until pool is in operation.

Met with prospect for part time seasonal office help to discuss plan and function.

Renewed emergency plan has been signed and agreed with The Devine School that is located on Lumber Street.

**Tennis Report:** No report provided.

**Old Business:** Decisions need to be made regarding maintenance of existing trees on the grounds and planting of new trees. Meeting with two Board Members should be scheduled for on the grounds to review and discuss.

Alan Printz reviewed ideas that have been discussed for use of funds awarded through Lehigh County Tourism Grant for electric expansion in Lehigh Street fields area for use during Pit At The Park BBQ cookoff and for other events. Kevin Wieder discussed possible opportunity for IBEW apprentices to participate in providing service for electrical work to be done.

**New Business:** Fred Wieder advised there is a candidate for additional Board Member. Mike Delong has been invited to become a member of Board of Directors.

Meeting was adjourned.

Next meeting is Tuesday, March 27, 2018 at 7pm, downstairs of Memorial Hall