

**Macungie Memorial Park  
Board Meeting Minutes  
Tuesday, August 30, 2022  
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**Call to Order:** Kevin Wieder called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** Kevin Wieder, Alan Printz, Barry Bloch, Mike Carwell, Mike DeLong, Fred Wieder, Donald Young, Liz Young.

**Visitor:**

**Review of Minutes:** Donald Young made motion to approve Minutes from June 28 Meeting. Barry Bloch second. Motion approved. A Board Meeting was not held in July.

**Correspondence:** \$50 donation received from James and Lisa Lenhart. \$1,000 donation received from Lower Lehigh Lions Club. Donations were placed into Endowment Fund at New Tripoli Bank.

**Building and Grounds Technician:** Actions are noted on Agenda provided. Keith Kling is continuing process of learning daily responsibilities, set up/preparing/maintaining/tearing down for outdoor events. Daily maintenance as needed. Started cutting/trimming additional parts of the grounds areas. Mike DeLong will provide wording he discussed with the police to have warning signs made to be placed at locations throughout the Park.

**Treasurer Report:** Quickbooks program on Park's pc was hacked. Information was recovered and secured by QB technicians. Financial reports for Park only will be provided when available after updating all information that was not being recorded due to damage.

Current balance available for spend in a checking account at New Tripoli Bank is \$67,133.50.

Current balance available for spend in a checking account at Embassy Bank is \$79,102.

Through NCR Payroll Solutions a custom program is being set up to divide payroll expenses for Park, Pool and Swim Team specific to bank accounts, instead of one bank account.

Outsourced QB specialist will be calculating payroll amounts due to Park from Pool and swim team, for time before set up through NCR.

Received summary of IRS Audit of year 2018. Copy of correspondence will be provided to Board Members.

Contacted by Molinari Oswald, LLC to ask if we want them proceed with completing 990 and Financial Statements for the year 2021.

**Fescht Report:** 1,957 vehicles were registered for the 2022 Fescht. Weather was very hot, humid, predictions for severe storms. No rain during show time.

As of the end of August, there are 90 vehicles pre-registered for 2023

Heather Printz has offered to step in as apprentice for Arts and Crafts Committee Chair position.

**Pool Report:** Pool Financial Reports provided to Board Members by Alice Welsh.

Alice advised that someone was entering the pool after hours, would swim then put a chair along the fence to jump out. One night Officer Santiago sat in the pool bath house and caught the 50 +/- year old woman jump the fence and swim in the pool during early morning hours.

Had a meeting with Active Learning Center daycare about the 2022 season and moving forward with 2023 season. Meeting being requested with Amy to discuss managing daycare and YCamp uses of the pool, pavilions and playground for 2023 season.

Reported there was an incident at the pool which involved a YCamp member, a YCamp leader and a pool member. YCamp leader wrote report for inappropriate touch of the YCamp member by a member of the pool.

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It was not reported direct to Alice. She decided to allow the member to continue coming to the pool, the YCamp chose to not bring their kids to the pool for remainder of the season. Donald suggested putting together a policy to be provided about reporting incidents.

Reporting that outside bathroom refurbishment is complete. The contractor donated additional service of replacing some damaged siding that was on the Lehigh Street side of the bath house.

Question asked of how reimbursement amount from pool to Park was calculated for the expense of Workman's Compensation. Amy will contact the Agent to get more information and request providing an estimated amount, based on current coverage.

Reported that too many cars were parking in front of pool refreshment stand during the Wheels of Time. Suggestion given to barricade area in front of refreshment stand during Wheels of Time to avoid show vehicles from parking in the area, since it blocks access to snack bar for purchases.

Advised that during Wheels of Time the Boy Scouts did not properly leave enough parking available for pool employees and patrons in the lot area on Lehigh Street.

Visitor, Darlene suggested providing a binder to leader of volunteer groups with directions, to be passed on to others involved in organizations.

Explanation given by Alice for financial reports that were provided to Board members.

Duck race fundraiser is scheduled in the pool. Baby pool repair project will be focused on to be completed for the 2023 season.

An estimate will be provided for replacement of wall tiles that have fallen off wall of the main pool.

Macungie Bear Swim team hosted the league championship and won the gold medal for the Suburban Swim League 2022 season. First time they ever won first place.

Two snack bar employees received injuries while working in the refreshment stand. Amy has started the process of reporting to Workman's Compensation carrier.

Alburtis pool requested members to come to Macungie since Alburtis pool needed to close early due to staff shortage. Decision was made to not allow so Macungie members would be given priority for pool time.

**Manager's Report:** Thank you to all volunteers for their time and services.

The request to Borough to cover the expense of water to fill the swimming pool for the 2022 season was declined.

Focus has been on planning/managing/working/closing on the scheduled events.

**Old Business:** Margaret Young reported that she will be attending a Borough Council meeting to learn about funding available to have Halloween Parade this year. Mike DeLong discussed adjustment to be thought about to avoid having to cancel bingo on the Saturday of Halloween Parade and Festival, since bingo brings in approximately \$800 to \$1,000 per week. Adjustments will be discussed.

Liz Young completed some research and provided results to help Amy with setting up ability to receive donations through [macungiepark.com](http://macungiepark.com)

**New Business:** Mike advised that consideration needs to be given to purchasing new fencing and/or installing permanent fence to save the time and labor of installing and removing temporary fencing.

Meeting adjourned

Next meeting is scheduled for Tuesday, September 27, 2022 at 7pm downstairs of Memorial Hall.