

**Macungie Memorial Park
Board Meeting Minutes
Tuesday, April 28, 2020
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Call to Order: Kevin Wieder called the meeting to order. Advised the meeting is being recorded. Meeting held by conference call due to CoronaVirus-19 situation.

Board Attendance: Kevin Wieder, Mike DeLong, Fred Wieder, Donald Young. Not in attendance: Alan Printz

Visitors: None

Review of Minutes: Donald Young made motion to approve minutes, Fred Wieder second. Motion approved.

Correspondence: Amy Hillegass reported a \$200 donation was received from Ellen Devolpi. Donation was deposited to Endowment Fund. Two new tires for golf cart were donated.

Building and Grounds Technician: Report provided for review.

Pool preparation and maintenance is in progress.

Amy suggested looking at option for project of removing block entranceways to bathrooms at playground. They are not in good physical or visual condition plus kids climb on to them to climb onto roof of bathroom building. Tree that is next to the shop bay door entrance and Weeping Willow pavilion is scheduled to be cut down by volunteers. An 80 foot lift has been rented to allow controlled access to the large tree branches that are over roof of shop. Lift also needed for roofer to be lifted to bandshell roof to take pictures for hail damage claim.

Treasurer Report: Financial reports provided for review.

Current balance in savings is approximately \$99,000, which includes hail damage insurance claim income of \$64,500, therefore basic savings availability is approximately \$34,500.

Currently working on audit process with Carl Detwiler, CPA of Molinari Oswald, CPAs & Business Advisors Donald Young made motion to approve Treasurer Reports, Mike DeLong second. Motion approved.

Fescht Report: Currently there are 726 vehicles registered and 187 flea market spots sold.

Registered vehicle prizes have not yet been ordered. Conference call will be held for Fescht Committee meeting.

Pool Report: Alice Welsh sent a pool report by e-mail, with information and ideas for opening pool. The e-mail will be forwarded to Board. Donald Young reviewed recent phone conversation he had with Alice regarding financial considerations to be given for opening and discussing thought of increase in membership price.

Alice Welsh and Dean Bortz will be advised they could apply for unemployment. Historically the seasonal pay period would start mid May. Dean has offered to be volunteering work time at the pool due to our low income situation.

Manager's Report: As directed by Donald Young and agreed by Board Members, Amy will apply and allowed to sign for payroll protection program loan through Embassy Bank.

Inside and outside events and rentals have been cancelled starting March 14, up to May 8, 2020 based on direction of Governor Wolf's red, yellow green phase policy for activities. Additional future events have been cancelled by request of renter. Will continue to follow phase policy for future activities.

Got notice from County that Election Date has changed to June 2, 2020.

A tree was donated and planted in playground area.

Has been e-mail communication with Farmer's Market coordinator regarding permits, insurances, etc.

Invitation was received to apply for Lehigh County 2021 Tourism Grant. Deadline for application is May 29.

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Thank you to local business, Revive PowerWash, who donated time and material to pressure wash playground equipment on March 14.

Have been researching marketing and mailing options to get event information sent to locals since annual newsletter was not mailed.

E-mail was received from Doris Horner stating 4th of July events have been cancelled.

Will be participating in live online seminar through PA Parks and Recreation Society in coming week.

Old Business: Work proposal was received from ACELA Engineering for reducing deterioration of creek bank. Mike DeLong will do additional research about future funding options for creek restoration.

Had follow up meeting with Hassler Roofing to review hail claim roofing estimates compared to adjusters estimates.

Provided hail claim information to Matt of Contractor Solution for him to provide estimates.

Local, County and School taxes have been paid for Lumber Street property.

New Business: None provided.

Next meeting is scheduled for Tuesday, May 26, 2020 at 7pm.

Minutes Approved and Accepted:

Kevin Wieder, Vice President

Date