

**Macungie Memorial Park
Board Meeting Minutes
April 30, 2019
Page 1 of 2**

Call to Order: Alan Printz called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Alan Printz, Kevin Wieder, Mike DeLong, Brian Nagle, Fred Wieder, Donald Young.

Visitors: Adam Goldstein, Boy Scout in Troop 71 presented plan to achieve Eagle Scout Award. Will be building and painting 10 picnic tables for Park and pool. They will be painted in 5 different colors orange; yellow, two different shades of blue. Plan is to complete the tables before Das Awkscht Fescht. Project will cost about \$1,500. Funds will be raised through Teamworks and donations earned. They will be built in the pool concession area. They will not be made of pressure treated wood. Some tables will be 6 foot, some 8 foot for handicap accessibility. Project would start in end of July. They will be stored inside pool area during off season time. Fred Wieder made motion to accept request, Donald Young second. Motion approved.

Review of Minutes: Brian Nagle made motion to approve the minutes. Mike Delong second. Motion approved.

Correspondence: \$50 donation was received from Peter and Claire Skerda. \$100 donation from Grayson and Jan McNair. \$150.00 was placed into Endowment Fund.

Building and Grounds Technician: Report provided for review.

Amy reported that tree fell on to the Lions Pavilion. It was noticed by a visitor on April 26. Claim was filed with insurance company. Adjuster is scheduled to view damage. Amy sent pictures to Agent to be forwarded to Adjuster. Current plan is to complete the repair in-house. Estimating the adjuster figures will be in amount of \$5-6,000. Borough will be contacted to inquire about permit requirements. Rentals scheduled for Lions pavilion are in the process of being rescheduled. Amy stated that pool drain/washing/cleanout process is being completed. Paint patching will be done for this season.

Kevin Wieder stated time will be set in next 1-2 weeks for review of work for electric upgrade grant award.

Treasurer Report: Financial reports provided for review. Current balance in savings account is \$41,560. Total value of current certificates of deposit is \$89,783. Report provided to show Capital Budget project expenses of \$11,827 for bathroom upstairs of Memorial Hall.

Met with PNC Bank about options for accepting credit cards and offering credit card transactions through website. Met with rep from different payroll processing provider, waiting for quote. Donald Young made motion to accept Treasurer's Report, Kevin Wieder second. Motion approved.

Fescht Report: Amy reported that as of April 25, 2019 there are 806 vehicles and 218 flea market spaces registered.

Embassy Bank provided their \$2,500 sponsorship check.

Had meeting with Embassy Bank reps, they will have the Main Street branch open for Park at closed hours, during Fescht money handling time so deposits can be made. Follow up has been made with beer and wine vendors.

Pool Report: Alice Welsh stated she will start working on refreshment stand clean up. Meeting will be scheduled to review pool maintenance employee budget.

Manager's Report: Amy reported the first cruise night on April 20 was light attendance of custom cars due to weather. Income/Expense report provided for review. There was a Jeep club that attended, helped increase donations and food sales. No outside food vendors were at cruise night. Thank you to volunteers during Cruise Night.

**Macungie Memorial Park
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Page 2 of 2**

Easter egg painting was April 20, Easter egg hunt April 21. Thank you to Mike DeLong for taking over responsibilities of soliciting donations and coordinating all other volunteers. Rotary Club donated \$350 toward egg hunt expenses. Donations received from various sources totaled approximately \$647. Estimating egg hunt was approximately 360 children participating. Park purchases 150 dozen eggs, additional eggs donated and bought with gift card donations from Wegman's, totaled approximately 2,100 eggs used for hunt. Mike thanked volunteers and acknowledged that this was 72nd year of egg hunt. Some of cash donations from 2019 was used to purchase gifts and supplies for next year.

Thank you to volunteers and local Scout Troops for help during our participation in Great American Clean Up Day of April 13.

18,000 of the Annual Newsletter was mailed to Macungie plus selected surrounding area residents. Over 65 Newsletters are mailed to out of town residents, 450 are kept in house for distribution at events.

Thank you to Maria and Frederico for volunteering time helping with office duties and working on Park website upgrade/re-design.

Ben Event is condensing into a one day event.

Memorial Day event planning is taking plan. No major changes to previous events. 2019 marks 75 years since the Park was established as memorial to retired and active Military members.

Current Cruise Night sponsors for 2019 are: Automotive Service Solutions, Tom Bartholomew-State Farm Insurance, Macungie Animal Hospital, Master Supply Line, PNC Bank.

New dog show will be taking place in May of 2020.

Application for 2020 Tourism Grant is due next week. Thought is to apply for new information signage throughout the Park. Additional suggestion is to place digital sign on Park's property next to Macungie Animal Hospital to be seen by Main Street traffic. Suggestion made to share expense with Borough to also provide Borough information. Brian Nagle requested Board be provided list of suggestions for Board selection of 2020 Tourism Grant application. Borough provided Park with information from Lehigh County Flood Risk Review meeting showing areas designated as flood risk, which does include the Park's Mountain Creek property area. This should now open possibilities for federal and state help with expense.

Alice stated she will contact Blake Waterman, who does line painting, requesting price for painting new game lines on basketball court at Schaffer/Wendling Pavilion.

Tennis Report: No report provided.

Old Business: Dian A. advised volunteers are needed. Please contact her.

New Business: No new business.

Meeting adjourned.

Next meeting scheduled for Tuesday, May 28, 2019 at 7pm, downstairs of Memorial Hall.