

Macungie Memorial Park

Board Meeting Minutes

Tuesday, June 27, 2023

Page 1 of 2

Call to Order: Kevin Wieder called the meeting to order. Advised the meeting is being recorded.

Board Attendance: Kevin Wieder, Donald Young, Mike Delong, MaryKate Messler, Fred Wieder, Alan Printz, Mike Carwell, Liz Young, and Barry Bloch in attendance.

Visitors: Diane Angermeier needs volunteers for the Fescht and August events. 145 positions are open for the month of August. 63 of those are for the Fescht and 65 are for Wheels of Time. We are also in need of volunteers for gates for Fescht.

Review of Minutes: Donald Young made motion to approve minutes. Alan Printz second. Motion approved.

Correspondence: None

Donations: Tom Bartholomew from State Farm has been added to the cruise night sponsors. A check was received for a general donation from David and Peggy Reese. The Association received \$523 from the refreshment stand buckets during the Truck Show and \$108 from two other shows. All donations were put into the Lumber Street Fund. \$5,000 was moved from the Paycheck Protection Plan account to the Lumber Street Fund this month. Discussion regarding specific efforts to raise funds for Lumber Street during events. Discussion regarding needing signage and handouts during Fescht and other events to raise funds for Lumber Street. Liz Young will create a flier with additional information regarding Lumber Street and with the QR code to donate.

Building and Grounds Technician: There have been some plumbing issues concerning some build up in the plumbing lines from the bathroom to the refreshment stand. Once the busy season is over the plumbing issues will be addressed further. The pool parking lot fence has rotting boards that are being replaced. There is tree trimming that needs to be done. The Antique Truck Club offered to trim some tree branches so they could fit more trucks under them. They have also offered to trim branches near the refreshment stand. The band shell is in need of some paint and trim work and a decision needs to be made on what is to be done. The work would most likely need to be done by a professional.

Treasurer Report: The extension filed for the completion of the 990 form was approved until November 15. The current balance available for spend in the Savings Account is \$171,228. Amy Hillegass had an issue with a potential virus on Quickbooks. The Association's IT volunteer came down to fix the issue and Amy was able to access Quickbooks. Amy has had email communication with Ron Karboski on how to work with Quickbooks. Discussion regarding the Bookkeeping position. Don Young had a discussion with Molinari Oswald to help find someone for the position. Amy provided balances of all accounts with the exception of the Pool account. The current balance in the Pool checking account is \$50,277. Pool pro has not sent a bill for the repairs that have been done at the pool. Kevin Wieder asked Amy to try to get some information from Alice Welsh regarding the Pool accounts and activity that can be emailed to the board. No motion to approve Treasurer's Report due to there not being a full report presented.

Fescht Report: There are currently 1,342 vehicles and 193 flea market spots registered for Fescht. Heather Printz advised there are 31 crafters reserved and paid up for the Fescht. Amy Hillegass met with the Corvette

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Page 2 of 2

club last week. Corvette club will have volunteers each day during the Fescht until 9pm. The committee is currently in the process of getting souvenirs and T-Shirts together. The next Fescht meeting is July 11.

Pool Report: Kevin Wieder ran into Norm Schantzenbach who said there was a pump problem at the Pool. Pool Pro is scheduled to come with the parts needed and the issue should be fixed quickly.

Manager's Report: The PA Department of Agriculture inspected the Refreshment Stands for food licenses. The Association passed everything for both the main Refreshment Stand and the one at the Pool. Amy had a meeting with Montgomery and Hatboro dog clubs regarding the shows. They are planning on quite a few more competitors this year. Amy had a conversation with the new owner of Mad Dogs regarding their Certificate of Insurance. Don Young discussed the need for a meeting in the future with the owners to make sure they understand how the park works. The Truck show was successful. There were a total of 919 trucks on the grounds and admissions/donations at the gates brought in \$9,708. The gross income on the food was almost the same as last year. The Antique Truck Club asked Amy to attend their meeting for the 2024 show to discuss a show in Connecticut the week before ours next year who may want to come down for our show. Discussion regarding the Park having room for additional trucks. Discussion regarding a minor issue with RVs being registered through the truck show with the VFW and lack of parking due to issues with how they were being parked. Master Supply corrected an issue with garbage bags tearing and supplied new bags without charging additionally. Discussion regarding Bookkeeping position and being more proactive in hiring for the position. Liz Young and MaryKate Messler will work on posting the position. The Bookkeeper will need to know Quickbooks and work between 10-20 hours per week, with the majority of time needed during the busy season. Discussion regarding hourly rate and need for someone to be onsite and remote.

Old Business: Lumber Street lot purchase loan balance = \$153,333.38. The Association still has not received a quote from the security company, only an email which revisited what was discussed during the walk through. Kevin will reach out and let the company know we need a quote by July so we can move forward. Discussion regarding needing additional cable and internet service at the Park in order to use security systems. Kevin spoke to the swim team and they have received an EIN and are waiting on the finalization of their paperwork. Once everything is finalized the Association will transfer funds and close the account.

New Business: The fence for Fescht is going up on July 31. Volunteers are always needed to put up the fence. Discussion regarding the deterioration of the temporary fence and the need for permanent fencing along Walnut Street. Discussion regarding the Ben Event and the Cruise night being the same night. Volunteers are provided by the Ben Event. Discussion regarding a possible bridge between the park and Lumber Street. Discussion regarding various capital improvements needed for the Park. Discussion regarding need to pay off the Lumber Street loan before capital improvements are implemented. Discussed working on some smaller capital improvements for this year. Discussion regarding Amy putting a list together of smaller capital improvements and setting up another volunteer weekend where groups can come in and take care of smaller issues.

Meeting Adjourned. Next meeting is scheduled for Tuesday July 25, 2023