

**Macungie Memorial Park  
Board Meeting Minutes  
Tuesday, July 25, 2023  
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**Call to Order:** Kevin Wieder called the meeting to order. Advised the meeting is being recorded.

**Board Attendance:** Kevin Wieder, Mike Delong, Barry Bloch, Fred Wieder, Alan Printz, and MaryKate Messler in attendance. Not in attendance: Donald Young, Liz Young, and Mike Carwell.

**Visitors:** Diane Angermeier needs volunteers for several more shifts at Fescht and Wheels of Time. Mike Delong needs volunteers for gates at the Fescht. Volunteers are also needed to help put the fence up on Monday, July 31.

**Review of Minutes:** Fred Wieder made motion to approve minutes. Barry Bloch second. Motion approved.

**Correspondence:** None

**Donations:** A general donation was received from David and Peggy Reese in the amount of \$100. An online donation was received from James and Lisa Lenhart in the amount of \$48.25 as well as an online donation in the amount of \$4.55. All donations were deposited to the Lumber Street Fund.

**Building and Grounds Technician:** Plumbing and electric being worked on as needed throughout the park. The PA State Inspector was at the pool to inspect for the pool operating license. Dean Bortz informed Amy Hillegass that there are records which are now required to be kept at the pool and the records were brought to the pool for the inspection. The inspector requires additional valves in the pump room and Dean has to adjust the way he does testing reports. Dave is helping Dean in the pump room and assisting with an electric issue with one of the fryers at the pool refreshment stand. The Park is due for an electric inspection this year. Amy is still waiting for an invoice from Diefenderfer Electric for the repair of the broken power line pole. There are additional power line poles that may need to be replaced in the future. Dave would like to work on the downspouts around Memorial Hall. During heavy rains the water pours over the spouting and water has gotten into the basement. An additional downspout may be needed to divert water away from the building. Dave will continue to work with the downspouts to find the best way to keep water out of the building. The company who had assisted with the spouting previously will come out to give a quote on additional spouting that may be needed. The lift is going to be delivered to assist with street lights that are out and with Fescht set up and general maintenance. Service Electric is coming out due to issues with the internet and shaky connections in the Park. They replaced a line near the animal hospital and put in an underground phone line without charge. Memorial benches are in progress. The Eagle Scout project is in progress and Amy was told it would be finished before the Fescht starts. The main water feed line and meter have been out of order and Amy received notice the meter needs to be replaced and the Borough will not do it because the property is commercial and they only do residential. Dave is looking for a refurbished water meter, which the Borough approved, in order to save money.

**Treasurer Report:** The current balance available for spend, not including the hail damage income, is \$146,006.69. Amy Hillegass provided the board with account balances. Alice Welsh emailed a brief summary of Pool Income and Expenses. The swim team account is still active at Embassy Bank. The swim team withdrew a large sum on July 13 which indicates they opened an account elsewhere. Kevin Wieder and Donald Young scheduled second interviews for two candidates for the bookkeeping position on Monday. After those interviews

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Kevin and Don will sit down with Amy and the candidate to have a meeting. Most applicants saw the ad on Facebook and ten resumes were received for the position. No motion to approve Treasurer's Report due to there not being a full report presented.

**Fescht Report:** Amy has been working with and helping the new Ontelaunee Chairman and they have been to the park to place some chalk markings for start of vehicle and flea market layout. There are currently 1,799 vehicles and 202 flea market spots registered for Fescht. There are also going to be some new food vendors this year and work is ongoing to prepare for the Fescht.

**Pool Report:** Alice Welsh provided a Pool Income and Expense report via email, but was not in attendance.

**Manager's Report:** Amy provided a report regarding the Antique Truck Club of America Show which details a breakdown of income and expenses for the show. The Park receives 100% of the donations received at gates from the Truck Show. There has been conflict in the past regarding whether our volunteers should be at the gates collecting donations for the Park. Amy provided bigger signs indicating any donations would be coming to Macungie Memorial Park so there wouldn't be confusion on where donations go. This year the Truck Club said they are okay with our volunteers collecting donations at the gates. Amy took the Lumber Street donation flyer to Lehigh Print and Data and had them print 5,000 flyers to hand out at the shows. Amy and Margaret Young met with the Greater Lehigh Valley Chamber of Commerce regarding the Halloween Parade. Discussions with the Chamber will be ongoing. Discussion regarding funds needed for the Parade and whether the Borough will provide funds for this year's parade. Discussion regarding whether any funds from the Easter and Halloween Festival will go back to the park. Discussion regarding what the 4th of July funds are used for. Town Beautification will be rebuilding the information board that is on Park Property and they are also talking about garden restructuring around the monument. Alan Printz discussed the zoning hearing notice being postponed and what the hearing is going to be about. The Board has decided the Park will not be participating in the zoning hearing or offering any opinion on the matter. A memorial tree was damaged and Amy is in discussion with the family and Chris Saylor regarding the purchase of a new tree.

**Old Business:** Lumber Street lot purchase loan balance = \$153,333.38. Discussions have continued with the security company who has yet to provide a full report and quote for work to be done regarding security issues at the Park. Discussion regarding whether the Ring camera was set up at the Pool. Discussion regarding the Swim Team's reimbursement request.

**New Business:** No new business to discuss. Discussion regarding whether the August meeting should be canceled. The next meeting will be kept on the books until a decision is made later.

Meeting Adjourned.

Next meeting is scheduled for Tuesday August 29, 2023